

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 17**  
**Administration Center**

**February 7, 2017**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Opening, Public Communications (on closed session items only)</b>
<b>Closed Session</b>	
<b>6:30 P.M. -</b>	<b>Regular Meeting, Acknowledgements &amp; Recognitions, Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

- A. OPENING – 5:00 P.M.**
  - 1. Call to Order and Roll Call**
  
- B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)**
  - 1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

- C. CLOSED SESSION**
  - 1. Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Public Employee Performance Evaluation – Government Code §54957  
Title: Superintendent**
5. **Conference with Legal Counsel - Anticipated Litigation-significant exposure pursuant to Government Code §54946.9 (D) (2). Two potential case**

**D. RETURN TO REGULAR MEETING - 6:30 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Maria Ahkverdyan, an 8<sup>th</sup> grade student from Toll Middle School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**E. ACKNOWLEDGEMENTS AND RECOGNITIONS**

*a. PTA Reflections* – Approximately 30 students will receive awards from Glendale Council PTSA to commemorate their outstanding work in this annual District competition, which is part of the state and national Reflections Program. Students compete in six categories; literature, music composition, film/video production, dance, photography and visual arts. Tonight we are honoring the “Special Artists” in the categories of Film/Video Production and Visual Arts.

*b. Amira Chowdhury* –Hoover High School student Amira Chowdhury has been selected to represent California in the 55<sup>th</sup> annual United States Senate Youth Program.

*c. GUSD Students Earn a Place on the All Southern California Honor Ensembles* – Students from Crescenta Valley and Hoover High Schools earned a place on one of the five possible honor ensembles for the Southern California Honor Ensembles sponsored by the Southern California School Band & Orchestra Association (SCSBOA).

*d. Bands Place at California Band State Championships* – Crescenta Valley and Hoover High School Bands both placed at the California Band State Championships with Hoover taking home first place in their division and CV taking fifth place.

*e. Dominique Evans-Bye* – Clark Magnet High School teacher has been selected as the Glendale Unified Teacher of the Year for 2016-17. The Los Angeles County Office of Education selected her as one of their Teacher of the Year and Dominique was a finalist at the State level. The Board of Education congratulates Ms. Evans-Bye on all her accomplishments.

**F. STUDENT BOARD MEMBER REPORT**

1. Student Board Member will report on activities and events happening at the schools around the District.

**G. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**H. INFORMATION**

**1. Resignations 9**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. Instructional Student Calendar 11**

This report provides the Board of Education with an analysis of Glendale’s 2017-2018 adopted calendar to other local school districts’ adopted instructional calendars.

**3. EEELP and Counselor Calendars for 2017-2018 16**

This report provides the Board of Education with a draft of the EEELP and Counselor Calendars for 2017-2018.

**4. Resolution Reaffirming all GUSD Campuses as Safe Havens for Students 19**

This report provides an opportunity for the Board of Education to discuss adopting a resolution reaffirming that Glendale Unified School District will remain a safe place for learning and teaching for all students, regardless of immigration status.

**5. Governor’s 2017-18 January Budget Proposal 22**

This report will provide an overview of the Governor’s budget proposals for 2017-18 and its impact on the District.

**6. Proposed Summer School Programs for 2017 27**

This report will provide the Board of Education with information on the proposed summer school programs for summer 2017.

**7. Local Control and Accountability Plan Priority 4: Intervention Programs; Priority 5: Learning Beyond the Core Curriculum; Priority 6: Engagement and Priority; and 7: Safe and Secure Learning Environment 30**

This presentation will provide an overview of the remaining four priorities.

**8. Proposed Course of Study Outlines for Use in High Schools in the Area of Social Science and Physical Education 31**

The proposed course of study outlines are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Social Science and Physical Education Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**H. INFORMATION - continued**

**9. Proposed Options for Glendale Aquatic Center Project 39**

This report will provide the Board of Education with detailed information regarding the three (3) options proposed for the Glendale Aquatic Center Project and will allow the Board to discuss which option would best suit the District.

**10. Update on Measure S and Facility Programs 42**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

**I. ACTION**

**1. Approval of Change Order No. 3 with Swinerton Builders for Bid No. 118-15/16 for Hoover High School HVAC Renovations and Installation of a New Digital Control System, and Notice of Completion 44**

The Superintendent recommends that the Board of Education approve Change Order No. 3 with Swinerton Builders for Bid No. 118-15/16 for Hoover High School HVAC renovations and installation of a new digital control system in the amount of \$8,926.79 and a Notice of Completion.

**2. Approval of Change Order No. 1 with H.M.I. Construction Services for Bid No. 124-15/16 for Replacement of Existing HVAC Units at Marshall Elementary School and Notice of Completion 47**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with H.M.I. Construction Services for Bid No. 124-15/16 for replacement of existing HVAC units at Marshall Elementary School for a credit of \$15,750 and a Notice of Completion.

**3. Approval of Change Order No. 1 with Chalmers Construction Services, Inc. for Bid No. 130-16/17 for Kitchen Fire Suppression Systems at Various School Sites and Notice of Completion 50**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with Chalmers Construction Services, Inc. for Bid No. 130-16/17 for kitchen fire suppression systems at various school sites in the amount of \$9,827.55 and a Notice of Completion.

**4. Approval of Amendment No. 1 to Independent Consultant Agreement No. 345 with NV5 (Formerly BTC Labs) for the Muir Elementary School Overcrowding Relief Grant (ORG) Building's Specialty Inspection Services 53**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 345 with NV5 (formerly BTC Labs) for the Muir Elementary School Overcrowding Relief Grant (ORG) Building's Specialty Inspection Services in the amount of \$116,008.95.

**5. Approval of Dunsmore Elementary School Portables Project and Budget Allocation 67**

The Superintendent recommends that the Board of Education approve the Dunsmore Elementary School Portables Project and budget allocation of \$700,000.

**6. Approval of Hoover and Glendale High Schools' Roofing Project and Budget Allocation 68**

The Superintendent recommends that the Board of Education approve the Hoover and Glendale High Schools' Roofing Project and budget allocation of \$1,750,000.

**I. ACTION - continued**

- 7. Approval of Districtwide Shade Structures Project and Budget Allocation 69**
- The Superintendent recommends that the Board of Education approve the Districtwide Shade Structures Project and a budget allocation of \$2,000,000.
- 8. Approval of Verdugo Woodlands Bridge Project and Budget Allocation 70**
- The Superintendent recommends that the Board of Education approve the Verdugo Woodlands Bridge Project and a budget allocation of \$1,500,000.
- 9. Approval of Modesty Changing Areas and Single-Use All-Gender Toilet Facilities Project and Budget Allocation 71**
- The Superintendent recommends that the Board of Education approve the Modesty Changing Areas and Single-Use All-Gender Toilet Facilities Project and a budget allocation of \$1,500,000.
- 10. Extension of Contract for Interim Chief Business and Financial Officer 72**
- The Superintendent recommends that the Board of Education approve the extension of the contract for Interim Chief Business and Financial Officer, Ms. Cheryl Plotkin, to end on April 30, 2017.
- 11. Extension of Contract for Interim Assistant Superintendent, Special Education 76**
- The Superintendent recommends that the Board of Education approve the extension of the contract for Interim Assistant Superintendent, Special Education, Ms. Susan Curtis, to end on June 30, 2017.

**J. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 80**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 15 January 17, 2017  
b. Special Meeting No. 16 January 25, 2017
- 2. Certificated Personnel Report No. 12 91**
- Maternity leaves of absence, a change of maternity leave of absence, extension of maternity leaves of absence, health leaves of absence, change of health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, extension of family & medical leaves of absence, elections, elections hourly/daily, additional compensation, transportation authorization, correction to previous personnel reports, personal services agreements, consulting teachers for 16-17 and conference/workshop/meeting authorizations.

**J. CONSENT CALENDAR - continued**

- 3. Classified Personnel Report No. 12 114**
- The classified report recommends approval of the following:
- Family & medical leave of absence; change of family & medical leave of absence; extension of family leave of absence; change of maternity leave of absence; extension of maternity leave of absence; unpaid maternity leave of absence; extension of child care leave of absence; election from eligibility list; termination - exhaustion of benefits; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; and personal services agreement.
- 4. Warrants 125**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$7,992,529.86 for January 11, 2017 through February 1, 2017.
- 5. Purchase Orders 126**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$874,476.52 for January 3, 2017 through January 20, 2017.
- 6. Appropriation Transfer and Budget Revision Report 139**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Approval of Notice of Completion with Fredrick Towers, Inc. for Bid No. 131-16/17 for Playground Equipment Replacement at Pacific Avenue Education Center 144**
- The Superintendent recommends that the Board of Education approve a Notice of Completion with Fredrick Towers, Inc. for Bid No. 131-16/17 for playground equipment replacement at Pacific Avenue Education Center.
- 8. Approval of Maintenance and Operations Agreement with Benjamin Franklin Elementary Foundation for the Franklin Elementary School Urban Greening Grant Project 146**
- The Superintendent recommends that the Board of Education approve the Maintenance and Operations Agreement with Benjamin Franklin Elementary Foundation for the Franklin Elementary School Urban Greening Grant Project.
- 9. Authorization to Dispose of Surplus Property 150**
- The Superintendent recommends that the Board of Education declare a salad bar cart located at the District's warehouse as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 10. Approval of Revisions to Board Policies Regarding Personnel 151**
- The Superintendent recommends that the Board of Education approve the revisions to Board Policies (BP) relating to Personnel – Appointment and Conditions of Employment (BP 4112.2); Personnel – Interns (BP 4112.21); Certificated Personnel – Assignment (BP 4113); Dismissal/Suspension/Disciplinary Action (BP 4118); Temporary Contract/Substitute Personnel (BP 4121); Personnel – Staff Development (BP 4131, 4231, 4331); Personnel – Employee Compensation (BP 4151, 4251, 4351) and Conflict of Interest and Disclosure Code (BP 9270).

**J. CONSENT CALENDAR - continued**

**11. Approval of New, Revisions to, or Retirements of Board Policies Regarding Community Relations and Philosophy-Goals-Objectives and Comprehensive Plans 190**

The Superintendent recommends that the Board of Education approve the creation of new, updated and/or retired Board Policies (BP) relating to Complaints Concerning District Employees (BP 1312.1); Solicitation of Funds From and By Students (BP 1321); Relations Between Other Governmental Agencies and the Schools (BP 1400), Relations Between Private Industry and the Schools (BP 1700); Freedom of Speech/Expression (BP 5145.2); and Intervention for Underperforming Schools (BP 0520) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**12. Approval of Renewal for Veeam Data Backup with PI Technologies 202**

The Superintendent recommends that the Board of Education approve Veeam data backup support and maintenance renewal in the amount of \$8,700 for the 2016-2017 school year.

**13. Approval of Renewal Contract with Blackboard Learn for Online Courses 204**

The Superintendent recommends that the Board of Education approve the renewal of the annual Blackboard Learn contract in the amount of \$7,893.02 for online student classes for the 2016-2017 school year.

**14. Approval of Subscription with ManageEngine for Password Management 206**

The Superintendent recommends that the Board of Education approve a subscription with ManageEngine for end-user password reset management in the amount of \$3,596.

**15. Acceptance of DonorsChoose Awards 208**

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Cerritos Elementary School, Marshall Elementary School, and Rosemont Middle School.

**16. Resignation and Appointment of Personnel Commission Member 210**

The Superintendent recommends that the Board of Education accept the resignation of Personnel Commission Member Mr. Merle Slack, effective December 1, 2016, and approve the appointment of Mr. Alfred Emmons to replace Mr. Slack effective February 1, 2017 through December 1, 2019.

**17. Acceptance of Gifts 211**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**K. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**L. ADJOURNMENT**