

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 5**  
**Administration Center**

**September 6, 2016**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Opening, Public Communications (on closed session items only)</b>
<b>Closed Session</b>	
<b>6:30 P.M. -</b>	<b>Regular Meeting, Presentations, Public Communications, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 5:00 P.M.**

**1. Call to Order and Roll Call**

**B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

**1. Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(d)(2). Significant Exposure to Litigation: one potential case**
5. **Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(d)(4). Initiation of a Litigation: one potential case**

**D. RETURN TO REGULAR MEETING - 6:30 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Rayane Kabous, a 5<sup>th</sup> grade student from R.D. White Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**E. PRESENTATIONS**

**a. *New Doctoral Degrees in GUSD*** – Congratulations to the following staff for completing the doctoral program and receiving their degrees: Tanya Chaldaris, Javier Guzman, Anet Hairapetian, Ilin Magran, Narineh Makijan, and David Platt.

**b. *Mr. Holland's Opus Grant*** – Glendale High School Director of Instrumental Music teacher, Amy Rangel, will be receiving and accepting the school's second Mr. Holland's Opus Melody Program Grant, totaling nearly \$24,000, from Tricia Steel, a representative from the organization. Also attending from Glendale High School are Dr. Ben Wolf, Principal, and students Huriel Moreno, Josiah Gamez, Paxton O'Bryan, Daron Bedrossian, and James Bechayda.

**F. COMMUNICATIONS FROM PUBLIC**

1. **Public Communications**

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**G. INFORMATION**

1. **Appointment of Five (5) New Members to the Superintendent's Facility Advisory Committee (SFAC)**

This report provides information regarding the appointment of five (5) new members to the Superintendent's Facility Advisory Committee (SFAC).

**G. INFORMATION - continued**

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|------------|--|-----------|
| <b>2.</b>  | <b>Board Policy Review of Textbook Adoption</b>  | <b>10</b> |
|            | <p>This report provides the Board of Education with background information on the process for the adoption of the <i>¡Que chevere!</i> textbooks for Spanish Levels 1-6 and proposed updates to Board Policies for future textbook adoptions.</p>  |           |
| <b>3.</b>  | <b>Resignations</b>  | <b>29</b> |
|            | <p>The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.</p>   |           |
| <b>4.</b>  | <b>Coaching Services for New Principals and Cohort Coaching Services for Second Year Principals</b>  | <b>32</b> |
|            | <p>Providing coaching for new principals is an effective component of new principal induction. This year, we will be providing coaching to our new principals and second year principals.</p>  |           |
| <b>5.</b>  | <b>Board Priorities 2016-2017</b>  | <b>33</b> |
|            | <p>This report is being presented for the Board of Education to discuss its priorities for the 2016-2017 school year.</p>  |           |
| <b>6.</b>  | <b>Summary of Revenue and Expenditures for 2015-16 and Revisions to 2016-17 Budget to Reflect the Related Technical Corrections (Refer to Action Report No. 1)</b>   | <b>35</b> |
|            | <p>Staff will review a presentation regarding the 2015-16 Unaudited Actuals State Report and the impact on 2016-17 District budget.</p>  |           |
| <b>7.</b>  | <b>2016-2017 Preliminary Enrollment Information</b>  | <b>36</b> |
|            | <p>This report provides an accurate account of the number of students currently enrolled within Glendale Unified School District from Transitional Kindergarten (TK) to Grade 12.</p>  |           |
| <b>8.</b>  | <b>Resolution in Support of Proposition 58</b>   | <b>39</b> |
|            | <p>The California Association for Bilingual Education (CABE) and Californians Together have reached out to the Glendale Unified School District's Board of Education requesting the adoption of a resolution in support of Proposition 58. Proposition 58 would ensure that all English learners can learn English as quickly as possible.</p> |           |
| <b>9.</b>  | <b>International Walk to School Day 2016-2017</b>  | <b>41</b> |
|            | <p>This report will provide the Board of Education information regarding the 2016 International Walk to School Day on October 5, 2016, including the District's planned participation.</p>   |           |
| <b>10.</b> | <b>Intent to Administer 2016-17 California Healthy Kids Survey</b>   | <b>44</b> |
|            | <p>This report will provide the Board of Education with information on The California Healthy Kids Survey (CHKS) that will be given to students in Grades 5, 7, 9 and 11 within the time period of October 24 to November 18, 2016.</p>  |           |
| <b>11.</b> | <b>Proposed Revisions to Board Policy 0460 - Local Control and Accountability Plan</b>   | <b>45</b> |
|            | <p>This report will provide the Board of Education with information on proposed revisions to Board Policy (BP) relating to Local Control and Accountability Plan (BP 0460).</p>  |           |

**G. INFORMATION - continued**

**12. Local Control and Accountability Plan Priority 1: Implement California State Standards (Continuation) 51**

This presentation will continue to detail GUSD's first LCAP priority 1, which ensures that California State Standards are successfully implemented in all classrooms and falls under "Conditions of Learning."

**13. Update on Measure S and Facility Programs 52**

This presentation will include an update on the Superintendent's Facility Advisory Committee meetings, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration

**H. ACTION**

**1. Summary of Revenue and Expenditures for 2015-16 (Unaudited) and Technical Corrections to the 2016-17 Adopted Budget 53**

The Superintendent recommends that the Board of Education approve the unaudited summary of District revenue and expenditures for 2015-16 and resulting technical corrections to the 2016-17 adopted Budget.

**2. Resolution No. 5 – Gann Appropriation Limit for 2015-16 and 2016-17 61**

The Superintendent recommends that the Board of Education adopt Resolution No. 5 in conformance with the requirements of Article XIII-B (Proposition 4 of 1979/Gann Limit) of the State Constitution.

**3. Award of Bid No. 130 - 16/17 for Kitchen Fire Suppression Systems at Various School Sites 63**

The Superintendent recommends that the Board of Education approve the award of Bid No. 130-16/17 for Kitchen Fire Suppression Systems at Various School Sites to Chalmers Construction Services, Inc. in the amount of \$232,726.00.

**4. Approval of Amendment No. 2 to Project Addendum No. 3 with Architecture 9 for Architectural and Engineering Design Services for Verdugo Woodlands Elementary School's Relocatables Project 65**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Project Addendum No. 3 with Architecture 9 for architectural and engineering design services for Verdugo Woodlands Elementary School's relocatables project in the amount of \$21,060.

**5. Approval of the Appointment of Three (3) New Citizens' Bond Oversight Committee (CBOC) Candidates 70**

The Superintendent recommends that the Board of Education approve the appointment of three (3) new Citizens' Bond Oversight Committee (CBOC) candidates.

**6. Contract with Illuminate 2016-2017 72**

The Superintendent recommends that the Board of Education approve a one-year contract with Illuminate Education, Inc., to provide a software system for data and assessment management in the amount of \$143,643.50.

**H. ACTION - continued**

- 7. Approval of the Contract between Glendale Unified School District and the Los Angeles County Office of Education for Positive Behavior Interventions and Support Services 85**

The Superintendent recommends that the Board of Education approve the contract between Glendale Unified School District and the Los Angeles County Office of Education (LACOE) Division of Student Support Services to provide Positive Behavior Interventions and Support (PBIS) consultation and training in the amount of \$54,000.

**I. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 94**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 3 August 16, 2016
- b. Special Meeting No. 4 August 23, 2016

- 2. Certificated Personnel Report No. 4 105**

Maternity leaves of absence, change of maternity leaves of absence, a health leave of absence, a change of health leave of absence, family & medical leaves of absence, change of family & medical leaves of absence, additional assignments, a voluntary increase in assignment, a voluntary decrease in assignment, elections, certification authorizations, elections hourly/daily, additional compensation, transportation authorization, authorization, correction to previous personnel reports, personal services agreements and conference/workshop/meetings authorizations.

- 3. Classified Personnel Report No. 4 158**

The classified report recommends approval of the following:

Family leave of absence; extension of family leave of absence; maternity leave of absence; child care leave of absence; change of unpaid home responsibility leave of absence; election from eligibility lists; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes, personal services agreement; and transportation authorizations.

- 4. Warrants 193**

The Superintendent recommends that the Board of Education approve Warrants totaling \$1,213,944.44 for August 11, 2016 through August 29, 2016.

- 5. Purchase Orders 194**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$5,404,392.96 for August 1, 2016 through August 29, 2016.

- 6. Appropriation Transfer and Budget Revision Report 223**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.

**I. CONSENT CALENDAR - continued**

- 7. Extension of Bid Number P-13 13/14 for Apple Computer Products, Services, and Related Items 230**
- The Superintendent recommends that the Board of Education extend Bid Number P-13 13/14 for Apple Computer products, services, and related items with Apple Computer Corporation and approve purchases, lease-purchases, or leases as needed from Apple Computer Corporation.
- 8. Approval of Notice of Completion with Stone Roofing Co., Inc. for Roofing Projects at Glendale High and Horace Mann Elementary Schools 233**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with Stone Roofing Co., Inc. for Roofing Projects at Glendale High and Horace Mann Elementary Schools.
- 9. Approval of Notice of Completion with Mission Paving & Sealing, Inc. for Paving of Playground and Parking Lots at Marshall Elementary, Toll Middle, and Glendale High Schools 235**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with Mission Paving & Sealing, Inc. for paving of playground and parking lots at Marshall Elementary, Toll Middle, and Glendale High Schools.
- 10. Approval of Notice of Completion with F.M. Thomas Air Conditioning, Inc. for Replacement of Existing HVAC Units at Glendale High School 237**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with F.M. Thomas Air Conditioning, Inc. for replacement of existing HVAC units at Glendale High School.
- 11. Approval of Notice of Completion with California Paving and Grading Co., Inc. for Paving of Playground and Parking Lot at Horace Mann Elementary School 239**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with California Paving and Grading Co., Inc. for paving of playground and parking lot at Horace Mann Elementary School.
- 12. Consideration of Damage Claim 241**
- The Superintendent recommends that the Board of Education reject a claim submitted for G.G., a minor, by and through his guardian, Socorro Perez, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.
- 13. Agreement with California State University, Bakersfield 242**
- The Superintendent recommends that the Board of Education approve a Clinical Practice Agreement with California State University, Bakersfield, and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 14. Approval of New or Revised Board Policies Regarding Philosophy-Goals-Objectives, Comprehensive Plans, and By-Laws of the Board 250**
- The Superintendent recommends that the Board of Education approve new or revisions to existing Board Policies (BP) relating to Goals for the School District (BP 0200), Comprehensive Plans (BP 0400), School Plans/Site Councils (BP 0420), and Conflict of Interest and Disclosure Code (BP 9270), as recommended by the California School Board Association and to comply with education code and federal and state laws.

**I. CONSENT CALENDAR - continued**

**15. Memorandum of Understanding with Taking the Reins 267**

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with Taking the Reins to provide an Animal Studies Program for female student at Roosevelt Middle School.

**16. Agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 16-23939-6456-EZ to be used for the After School Education and Safety Program (ASES) in Glendale Unified School District for the 2016-17 School Year 271**

The Superintendent recommends that the Board of Education enter into a local agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 16-23939-6456-EZ in the amount of \$1,081,796.50 to be used for the After School Education and Safety (ASES) Programs in nine elementary and three middle schools in the 2016-17 school year.

**17. Acceptance of DonorsChoose Awards 272**

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Rosemont Middle School.

**18. Acceptance of Gifts 273**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**J. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**K. ADJOURNMENT**