

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 1
Administration Center

July 26, 2016

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:30 P.M. -	Regular Meeting, Public Communications, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(d)(2). Significant Exposure to Litigation: one potential case**
5. **Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(d)(4). Initiation of a Litigation: one potential case**
6. **Conference with Legal Counsel – Existing Litigation – Government Code §54956.9(d)(1). Case No. 2:6-cv-4742**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. COMMUNICATIONS FROM PUBLIC

1. **Public Communications**

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F. INFORMATION

1. **Resignations**

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The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. **Board of Education – District Related Committee, Organization, and Legislative Assignments**

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Each year, the Board of Education President assigns Board members to various committees and other representative functions.

F. INFORMATION - continued

- 3. Resolution in Support of "The California Children's Education and Health Care Protection Act of 2016", and Resolution in Support of "Kindergarten through Community College Public Education Facilities Bond Act of 2016" 14**

This report provides an opportunity for the Board of Education to discuss a resolution in support of the "The California Children's Education and Health Care Protection Act of 2016," and resolution in support of "The Kindergarten through Community College Public Education Facilities Bond Act of 2016" which are slated for the November 2016 ballot.

- 4. Proposed New or Revised Board Policies Regarding Students, Instruction, Business and Noninstructional Operations, and Philosophy-Goals-Objectives and Comprehensive Plans 43**

The report will provide the Board of Education with information on the need to create a new or revise existing Board Policy (BP) relating to District Residency (BP 5111.1), Education for Homeless Children (BP 6173), Sex Offender Notification (BP 3515.5), and Philosophy (BP 0100), as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.

- 5. Update on Measure S and Facility Programs 55**

This presentation will include an update on the Superintendent's Facility Advisory Committee meetings, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

G. ACTION

- 1. Final State Budget and 2016-17 Initial Budget Adjustments 56**

The Superintendent recommends that the Board of Education approve the District's initial budget adjustments to reflect changes in the State's Final Budget.

- 2. Approval of Change Order No. 1 with Fredrick Towers for Bid No. 127-15/16 for Installation of Playground Equipment at Mann and Keppel Elementary Schools 60**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with Fredrick Towers for Bid No. 127-15/16 for installation of playground equipment at Mann and Keppel Elementary Schools in the amount of \$7,052.18.

- 3. Approval of Amendment No. 1 to Independent Consultant Agreement No. 269 with MTGL, Inc. for the Balboa Elementary School Overcrowding Relief Grant (ORG) Building's Specialty Inspection Services 62**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 269 with MTGL, Inc. for the Balboa Elementary School Overcrowding Relief Grant (ORG) Building's specialty inspection services in the amount of \$71,350.

- 4. Approval of Amendment No. 1 to Independent Consultant Agreement No. 270 with MTGL, Inc. for the R.D. White Elementary School Overcrowding Relief Grant (ORG) Building's Specialty Inspection Services 76**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 270 with MTGL, Inc. for the R.D. White Elementary School Overcrowding Relief Grant (ORG) Building's specialty inspection services in the amount of \$55,158.

G. ACTION - continued

5. Declaration of Need for Fully Qualified Educators for the 2016-2017 School Year 90

The Superintendent recommends that the Board of Education approve the declaration of Need for Fully Qualified Educators and to grant authorization for the hiring of teachers on emergency permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s).

6. Accelerated Reader Program License Renewal for 2016-2017 95

The Superintendent recommends that the Board of Education approve the renewal of Accelerated Reader licenses at 16 GUSD schools in the 2016-2017 school year.

7. Renewal with Aequitas for Q Maintenance and Support 96

The Superintendent recommends that the Board of Education approve the annual maintenance and support renewal for the District's Q Student Information System with Aequitas for the 2016-17 school year in the amount of \$85,046.00.

8. Approval of the Services Agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School, and Music Center of Los Angeles County 98

The Superintendent recommends that the Board of Education approve the services agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School and Music Center of Los Angeles County in the amount of \$125,480 to provide professional development in developing arts integrated curriculum in the classroom.

H. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 104

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 34 June 21, 2016

2. Certificated Personnel Report No. 1 122

Maternity leaves of absence, a change of maternity leave of absence, an extension of maternity leave of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, a change of family & medical leave of absence, an extension of family & medical leave of absence, a general purpose leave of absence, additional assignments, voluntary decrease in assignments, voluntary increase in assignments, a change of management position, a change of position, elections to management position, elections, certification authorizations, elections hourly/daily, additional compensation, transportation authorization - management position, transportation authorizations, correction to previous personnel reports and a personal services agreement.

3. Classified Personnel Report No. 1 161

The classified report recommends approval of the following:

Family & medical leave of absence; extension of maternity leave of absence; child care leave of absence; military leave of absence; election from eligibility list; reemployment; reinstatement; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel report; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; transportation authorization; and conference/workshop/meeting authorization.

H. CONSENT CALENDAR - continued

- 4. Warrants 197**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$24,388,059.14 for May 1, 2016 through July 20, 2016.
- 5. Purchase Orders 203**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$4,262,752.91 for June 6, 2016 through June 30, 2016; and \$8,455,770.99 for July 1, 2016 through July 8, 2016.
- 6. 2015-16 Transfer of Cash Balance from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1) 253**
- The Superintendent recommends that the Board of Education approve the 2015-16 cash balance transfer of \$889,795 from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1). This represents the District's portion of tax increment funding from City's Central Redevelopment Project area.
- 7. 2015-16 Transfer of Cash Balance from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1) 254**
- The Superintendent recommends that the Board of Education approve the 2015-16 cash balance transfer of \$1,256,806 from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1). This represents the District's portion of tax increment funding from City's San Fernando Corridor Redevelopment Project area.
- 8. Approval of Notice of Completion with California Paving & Grading Co., Inc. for Asphalt Work at Monte Vista Elementary School 255**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with California Paving & Grading Co., Inc. for asphalt work at Monte Vista Elementary School.
- 9. Approval of Notice of Completion with Newton Painting for Painting Exterior Buildings at Wilson Middle School 257**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with Newton Painting for painting of the exterior buildings at Wilson Middle School.
- 10. Agreement with Vicenti, Lloyd & Stutzman, LLP (VLS) for Forensic Accounting – For District's Affiliated Groups Under board Policy 1230 – Community Relations 259**
- The Superintendent recommends that the Board of Education approve the attached agreement with the firm of Vicenti, Lloyd & Stutzman, LLP to provide forensic accounting services for the District's affiliated groups under board Policy 1230 – Community Relations, in the amount not to exceed \$12,500.
- 11. Contract for Mandated Cost Claim Services for Fiscal Year 2016-17 with Axiom Analytix 264**
- The Superintendent recommends that the Board of Education approve a contract with Axiom Analytix for claims processing services to be performed during fiscal year 2016-17 for a projected amount of \$12,000.
- 12. Renewal of Agreement with CONEXIS to Provide Full-Service Administration of Retiree Payment Function and COBRA Enrollees and Collection Process 271**
- The Superintendent recommends that the Board of Education approve a renewal agreement with CONEXIS to provide full-service administration of retiree payment function and COBRA enrollees and collection process for an estimated amount of \$23,500.

H. CONSENT CALENDAR - continued

- 13. Approval of Independent Consultant Agreement No. 384 with Dean Vlahos FAIA & Associates for Forensic Architectural Review as it relates to KPI Architecture 273**
- The Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 384 with Dean Vlahos FAIA & Associates as it relates to KPA Architecture in the amount of \$23,600.
- 14. Consideration of Damage Claims 287**
- The Superintendent recommends that the Board of Education reject a claim submitted by Mercury Insurance on behalf of Mark Anthony Balaszi, and a claim submitted on behalf of The Bagumyan Family Trust. It is recommended that these claims be referred to the District's claims administrator for processing in accordance with applicable laws.
- 15. Authorization to Dispose of Surplus Property 288**
- The Superintendent recommends that the Board of Education declare various computer equipment items as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 16. Approval of Contract for Assistant Superintendent, Educational Services 295**
- The Superintendent recommends that the Board of Education approve the employment contract for Dr. Jacqueline Perez as Assistant Superintendent, Educational Services.
- 17. Agreement with La Sierra University 299**
- The Superintendent recommends that the Board of Education Field Practice Agreement with La Sierra University and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 18. Agreement with Loyola Marymount University 305**
- The Superintendent recommends that the Board of Education approve a Student Teaching Agreement with Loyola Marymount University and the Glendale Unified School District and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 19. Approval of New or Revised Board Policies Regarding Philosophy – Goals – Objectives and Comprehensive Plans, Administration, and By-laws of the Board 308**
- The Superintendent recommends that the Board of Education approve new or revised existing Board Policies (BP) relating to Comprehensive Local Plan for Special Education (BP 0430), Accountability (BP 0500), School Accountability Report Card (BP 0510), Superintendent's Contract (BP 2121), and Closed Session Purposes and Agendas (BP 9321), as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.
- 20. Approval of Basic Textbooks for Use in Middle Schools in the Area of Foreign Language 326**
- The Superintendent recommends that the Board of Education approve basic textbooks for use in middle schools in the area of Foreign Language.
- 21. Acceptance of Tobacco-Use Prevention Education (TUPE) Grant for Grades 6 – 12 for Fiscal Year 2016-2017 327**
- The Superintendent recommends that the Board of Education accept the three-year grant in the amount of \$551,250.00 for the High School Tobacco Use Prevention Education (TUPE) Program to benefit the students and teachers at all Glendale Unified School District Secondary Schools.

H. CONSENT CALENDAR - continued

22. Acceptance of Grant Funds for the Italian FLAG Programs at Franklin Elementary School and Roosevelt Middle School 329

The Superintendent recommends that the Board of Education accept grant funds from Fondazione Italia and the Italian Consulate for the Italian FLAG Program at Franklin Elementary School in the amount of \$22,000, and the Italian Ministry of Foreign Affairs for the Italian FLAG Program at Roosevelt Middle School in the amount of \$2,000.

23. Acceptance of Specialized Secondary Program Funds for the 2016-2017 School Year 330

The Superintendent recommends that the Board of Education accept the Specialized Secondary Programs Grant in the amount of \$77,000 from the California Department of Education for the 2016-2017 school year.

24. Quarterly Uniform Complaint Report Summary, Williams/Valenzuela Settlement Legislation 334

The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams/Valenzuela Court Case Settlement, to the Superintendent of the Los Angeles County Office of Education.

25. Acceptance of Gifts 337

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

I. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

J. ADJOURNMENT