

GLENDALE UNIFIED SCHOOL DISTRICT

**Superintendent's Facility Advisory Committee (SFAC) Meeting
Monday, August 24, 2020**

5:30 p.m.

**Zoom Conference Meeting
Meeting ID: 852 4805 2257
Password: BpW69i**

AGENDA

- I. Call to Order**
- II. Roll Call and Establishment of Quorum**
- III. Approval of Minutes from July 6, 2020**
- IV. Action Items**
 - **Budget Adjustment for the Glendale High School Aquatic Center Project**
- V. Other Business**
 - **Project Updates – GHS Tennis Courts and Baseball/Softball Field Lighting**
 - **Next Meeting Date – Tuesday, September 8, 2020 at 5:30 p.m.**
- VI. Adjourn**

GLENDALE UNIFIED SCHOOL DISTRICT
SUPERINTENDENT'S FACILITY ADVISORY COMMITTEE
(SFAC)

SFAC Meeting Minutes

August 24, 2020

The Superintendent's Facility Advisory Committee meeting was held via video conference on Monday, August 24, 2020

Committee Members on the Call:

Reinard Knur	Una Chung-Iwasaka
Nejdeh Avedian	Harmik Aghanian
Cindy Dardon	Neda Farhoumand

Staff and Board Liaisons included:

Dr. Vivian Ekchian, Superintendent
Dr. Armina Gharpetian, Board Member
Shant Sahakian, Board Member
Stephen Dickinson, Chief Business and Financial Officer
Hagop Kassabian, Administrator: Planning, Development and Facilities
Diana Espiritu, Administrative Secretary

Each Committee member was provided with the following items in their packets:

- SFAC Meeting Agenda
- Agenda Informational Items

I. Call to Order

The meeting was called to order at 5:37 p.m. Prior to the start of the meeting, Dr. Ekchian introduced new Committee member Ms. Neda Farhoumand.

II. Roll Call and Establishment of Quorum

A roll call was taken and a quorum was reached.

III. Approval of Minutes from July 6, 2020

Committee member Harmik Aghanian made a motion to approve the minutes of the July 6, 2020 meeting. Committee member Reinard Knur seconded the motion. All Committee members unanimously agreed.

IV. Action Items

- **Budget Adjustment for the Glendale High School Aquatic Center Project**

Mr. Kassabian presented details of the proposed budget adjustment for the Glendale High School Aquatic Center. Staff is seeking approval for a budget adjustment for the project in the amount of \$1,133,978, which will be funded by Measure S funds. Mr. Kassabian noted that these increases are due to various items, including unforeseen conditions, errors and omissions, delays on the project, safety and security concerns, value enhancements, and additional soft costs required to complete the project. It was also noted that an estimated \$403,766 are expected to be reimbursed on the project as a result of COVID-19 delays.

Mr. Dickinson noted that the District is tracking all COVID-19 related costs. Although most are general fund expenditures, construction costs are also covered and being tracked. Mr. Kassabian also noted that this adjustment to the budget is anticipated to take the project through completion. Mr. Dickinson also noted that the \$30,000 will be paid out of Capital Project funds for baseball and softball field scoreboards.

Harmik Aghanian asked how long the delay was for the delivery of the pool. Mr. Kassabian informed the Committee that it was delayed about two and a half months, at a cost of approximately \$3,000 per day. Mr. Aghanian also asked if it is possible to switch to another vendor for the pool. Mr. Kassabian noted that there is no other vendor that can supply it, as it is a special product made in Italy. The contractor is finalizing costs for extended general conditions and the final amount will be negotiated. Mr. Aghanian asked if this is what the contractor is estimating it would cost. Mr. Kassabian informed the Committee that these are District estimates.

Una Chung-Iwasaka asked how much of the additional \$1.1 million is out of Measure S funds. Mr. Dickinson noted that the safety and security items are out of the previously-allocated \$8 million Safety and Security project. Approximately \$640,000 will be allocated out of Measure S funds. Ms. Chung-Iwasaka objected to the use of Measure S funds, as she believes that was not the original intent of the Bond based on the language.

Reinard Knur asked if the City changes mean the City will be using the pool. Mr. Kassabian informed the Committee that the intent is for the entire Glendale community to have access to the pool, but the restroom is meant for the tennis courts. The negotiations for the MOU with the City did not materialize at the start of the project, and the City only requested one restroom. The District was asked for an additional restroom, so a storage room was converted into a gender-neutral restroom at field level. The pool has other restrooms that are part of the pool facility.

Mr. Knur asked about the inspector delays as part of COVID-related costs. Mr. Kassabian noted that adjustments were made to the project, which required the inspector to stay on the job for an additional 2.5 months. Sequencing on the project was changed in order to save money in the end. If the project has been stopped and restarted, it would have resulted in significantly larger costs.

Ms. Chung-Iwasaka noted she went over the Measure S language and did not see where it was transparent that sports facilities were included. Mr. Dickinson reminded the Committee that pools and athletic facilities do qualify for Measure S funding under Item 12 of the Bond Language because they are support facilities.

Mr. Aghanian asked how likely it is that the District will recover the approximately \$403,000 in COVID-related costs. Mr. Dickinson informed the Committee that the District has spent approximately \$8-9 million to date and is seeking approximately \$20 million in additional COVID funds, which are almost certain to be received. Mr. Aghanian noted that he agrees with this increase because there was not enough contingency allocated to the project, and it is in the best interest of the District to go forward with this additional funding allocation.

Ms. Chung-Iwasaka asked if there is another funding source the \$600,000 can be allocated from. Mr. Dickinson noted that there are other funding sources, but they would bump down other projects on the list to be completed.

Mr. Knur noted that holding up the project because of this would not be fair. Nejdeh Avedian also noted that Section 12 of the Bond language is very general and can be for the construction of facilities as needed.

Dr. Armina Gharpetian mentioned that she was not part of creating the wording of Measure S, and the needs of the District are a driving force when it comes to projects. This opportunity could encourage students to participate in water sports, and could also result in added revenue for the District.

Committee member Reinard Knur made a motion to approve the action item. Committee member Nejdeh Avedian seconded the motion. Members Aghanian, Dardon, and Farhoumand voted to support the action item. Member Chung-Iwasaka opposed the action item.

V. Other Business

- **Project Updates – GHS Tennis Courts and Baseball/Softball Field Lighting**

Mr. Kassabian provided the Committee with an update on the anticipated Tennis Court and Field Lighting projects. Mr. Knur asked to confirm that this was not part of Measure S. Mr. Kassabian confirmed that the funds are not Measure S funds. Mr. Knur also asked about the Hoover High School pool project. Mr. Dickinson informed the Committee that some immediate items were addressed at the site.

Ms. Chung-Iwasaka asked if the other High Schools are equally funded. Dr. Ekchian informed the Committee that she will look into the investment at sites over time and provide an update to the Committee. Many considerations are taken before decisions are made, and the District hopes that water safety can be a priority. The Pacific Pool is used often by students also.

Ms. Chung-Iwasaka asked about the arts needs at Hoover High School. Mr. Dickinson noted that there are needs in the auditorium, but that the site also has a new arts building that was part of Measure S. Dr. Ekchian will direct staff to provide a report of how much has been spent at each high school, and future decisions will include long discussions.

Mr. Aghanian noted that future projects should be ranked based on needs, not just wants. Mr. Knur reminded the Committee that Mr. Kassabian conducted preliminary assessments of all sites when he first started working in his position. Mr. Kassabian also noted that a Master Plan would require a team to complete and additional funding.

Mr. Kassabian discussed the many maintenance needs at the Glendale High School tennis courts that have not been addressed in approximately 20 years. Mr. Dickinson noted that the tennis courts were purposely left undone because of the possible joint use project with the City. Mr. Knur asked if maintenance funds were being used for this project. Mr. Dickinson noted that Routine Restricted Maintenance funds were being used for a portion of the tennis court project.

Mr. Knur asked if this project needs DSA approval. Mr. Kassabian noted that all changes have gone through DSA and are approved.

- **Next Meeting Date** – Monday, September 8, 2020 at 5:30 p.m. via video conference. Mr. Dickinson suggested conducting a tour of the GHS pool project site. Staff will coordinate a visit that will adhere to social distancing guidelines prior to the next meeting. The next meeting will continue to be conducted via video conference.

VI. Adjourn

The meeting was adjourned at 7:02 p.m.