

GLENDALE UNIFIED SCHOOL DISTRICT
SUPERINTENDENT'S FACILITY ADVISORY COMMITTEE
(SFAC)

SFAC Meeting Minutes

May 14, 2019

The Superintendent's Facility Advisory Committee meeting was held in the FASO Conference Bungalow at 333 W. Magnolia Ave in Glendale on Tuesday, May 14, 2019.

Committee Members Present:

Derrick Chevalier	Reinard Knur
Nejdeh Avedian	Peter Gharibian
Hector Arias	

Staff and Board Liaisons included:

Hagop Kassabian, Administrator: Planning, Development and Facilities
Stephen Dickinson, Chief Business and Financial Officer
Dr. Kelly King, Interim Superintendent
Dr. Armina Gharpetian, Board of Education
Shant Sahakian, Board of Education
Diana Espiritu, Administrative Secretary

Each Committee member was provided with the following items in their packets:

- SFAC Meeting Agenda

I. Call to Order

The meeting was called to order at 5:39 p.m.

II. Roll Call and Establishment of Quorum

A roll call was taken and a quorum was reached. Hector Arias arrived after roll call was taken.

III. Approval of Minutes from April 29, 2019 Meeting

A member asked about the stipulation regarding the Award of Bid 184-18/19. Mr. Kassabian noted that the agenda includes an update on this stipulation and the project. A Committee member asked why there were only two bids received. Staff noted that although three (3) contractors attended the job walk initially, only two (2) of those contractors submitted bids for the project.

Committee member Nejdeh Avedian made a motion and Committee member Reinard Knur seconded the motion to approve the minutes of the April 29, 2019 meeting. All Committee members unanimously agreed.

IV. Action Items

1. Approval of Independent Consultant Agreement No. 529 with Sandy Pringle Associates Inspection Consultants, Inc. for DSA Inspection Services at the Glendale High School Aquatic Center, Chiller Installation, and Tennis Court Projects

On March 7, 2017, the Board approved Option 3 of the Glendale High School Aquatic Center Project. On June 4, 2018, the Board approved the allocation of \$1,000,000 for the replacement of the chiller at Glendale High School. The Tennis Court Project is a joint use project funded by the City of Glendale, while the Aquatic Center is a long planned project primarily using funds remaining from prior State funds.

In support of the construction of these projects at Glendale High School, Planning & Development staff obtained a proposal from Sandy Pringle Associates Inspection Consultants, Inc. (Torrance) to provide the DSA-required project inspection services. A joint proposal was obtained for all three projects in order to allow efficiency on the projects and cost savings for the District. This proposal is for a not-to-exceed amount of \$315,104 to provide these services. These costs are included in the approved budget for each of the projects.

The portion of the work for the Tennis Courts project will be reimbursed by the City of Glendale, and the inspection costs represent approximately 2% of the proposed DSA inspection costs. This project is funded by Measure S and Prior State Funds, while the City of Glendale will be reimbursing the District for the Tennis Court portion of the project.

2. Approval of Independent Consultant Agreement No. 534 with MTGL, Inc. for the Glendale High School Aquatic Center's Specialty Inspection Services

In support of the construction of this project at Glendale High School, Planning & Development staff obtained a proposal from MTGL, Inc. (Anaheim) to provide specialty inspection services. MTGL, Inc.'s proposal to provide these services is for the not-to-exceed amount of \$144,411. These costs are included in the approved budget for this project. This project is funded by Measure S and Prior State Funds.

A Committee member asked if these Agreements are within the 3% of the budget. Mr. Dickinson informed the Committee that these are within 3% of the total approved project budget for each project. A Committee member asked if the District had selected an option for the pool. Staff clarified that an option for the Glendale pool has been selected, but the Hoover Pool Project does not have a final option selected.

A member asked to confirm if the Chiller Replacement project will begin before the pool project. Mr. Kassabian informed the Committee that the chiller project is a very time sensitive project that must be completed by the time school starts, so it must begin immediately after school is out. The pool will likely begin about the same time, but possibly shortly after school is out. Staff will provide the Board with an update on the details of the Glendale Aquatic Center project.

A Committee member asked if the District could obtain a quote from Broad, the chiller manufacturer, to do the installation. Mr. Kassabian informed the Committee that he would follow up. However, representatives from Broad will be at the site when the chiller is started up. The warranty has been negotiated, but the service agreement is pending once installation is complete.

Committee member Reinard Knur made a motion and Nejdeh Avedian seconded the motion to approve this item. All Committee members unanimously agreed.

V. Other Business

- **Update on Glendale High School Chiller Project** – the project will start in the summer and will be completed before the start of the school year.
- **Update on the Sagebrush Territory Transfer** – Following the cancellation of the May meeting, the next possible date is June 5. That date is the last day of school for LCUSD, so it is possible that this item will not be on their agenda for this meeting.
- **Other Business** – A Committee member brought up a situation in which a parent was stuck in a restroom at Glendale High School during a non-District event. Members and staff discussed the site's needs and a plan for moving forward, including the Surface Level Assessment Plan that Mr. Kassabian is working on.

Mr. Kassabian went over the plan for the Surface Level Assessment Plan for District sites. Once needs are determined, they will be presented to the Board for prioritization and approval. Mr. Dickinson informed the Committee the staff is working to finalize a date for a CBOC meeting. This Committee is a Brown Act Committee and allows for Public Comment for any members of the public who attend. A Committee member inquired about the Property Exchange and Dr. King informed the Committee that due to the passing of a recent zoning ordinance, the future of this project has to be revisited.

- **Next meeting date** – Wednesday, May 29, 2019 at 5:30 p.m., location TBD.

VI. Adjourn

The meeting was adjourned at 6:32 p.m.