

GLENDALE UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee (CBOC) Meeting
Tuesday, October 4, 2016

5:30 p.m.

GUSD Administration Center, Room 103
223 North Jackson Street
Glendale, CA 91206

AGENDA

- I. Call to Order**
- II. New Member Introductions and Selection of Chairperson and Vice Chairperson**
- III. Roll Call and Establishment of Quorum – Chairperson**

- Certificate of Compliance – Chairperson

To accommodate the requirement of Government Code Section 54954.2 and in accordance with the Brown Act provisions, the agenda for the meeting was posted on the bulletin board in the Administration Center 72 hours prior to this meeting.

- IV. Public Comment**

- Any member of the public may directly address the Committee on any item of interest to the public with respect to the Measure S GOB proceeds. The Chairperson will ask if any members of the public wish to address the Committee, and if so, the member of the public shall raise his/her hand and when called upon, give their name and then make their statement. Members of the public will be given up to 3 minutes to address the Committee.

- V. Approval of Meeting Minutes from June 21, 2016**

- VI. Discussion Items – Chairperson**

- Measure S Bond Counsel – Roles and Requirements of the CBOC Committee
- Un-Audited Measure S Year-End Report

- VII. Other Business**

- Next Meeting – TBD (December 2016)

- VIII. Adjourn**

GLENDALE UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
(CBOC)

Meeting Minutes

October 4, 2016

The Citizen's Oversight Bond Committee meeting was held in the Administration Building, Room 103 on October 4, 2016.

Committee Members Present:

Daniel Harrison	Harry Leon
Sophal Ear	Lincoln Bleveans
Michael Myers	

Staff:

Tony Barrios, Executive Director: Planning, Development and Facilities
Diana Espiritu, Administrative Secretary, Planning, Development and Facilities

Guests:

Bill Kadi, Attorney, Jones Hall
Julie Wunderlich, Attorney, Jones Hall

Each Committee member was provided with the following items in their packets:

- CBOC Meeting Agenda
- Agenda Discussion Items

Below is a general summary of the meeting:

I. Call to Order

The meeting was called to order by Tony Barrios at 5:34 p.m.

II. New Member Introductions and Selection of Chairperson and Vice Chairperson

Tony Barrios introduced three (3) new members to the Committee: Daniel Harrison, Lincoln Bleveans, and Harry Leon. The Committee nominated Michael Myers as the Chairperson and Sophal Ear as the Vice Chairperson. All Committee members unanimously agreed on these appointments.

III. Roll Call and Establishment of Quorum – Chairperson

A roll call was taken and a quorum was reached. Committee members Avetis Mkhitarian and Hovik Khatchaturian were not present.

IV. Public Comment

Former Committee Chairperson John Sadd welcomed the new members and discussed the importance of their roles in the CBOC. He spoke about the District's positive financial rating, and commended the Measure S department on the success of previous audits.

V. Approval of Meeting Minutes from June 21, 2016

Chairperson Michael Myers called for a motion to approve the minutes of the June 21, 2016 meeting. Committee Vice Chairperson Sophal Ear moved to approve the minutes and Lincoln Bleveans seconded the motion. All Committee members unanimously agreed to approve the minutes of the June 21, 2016 meeting.

VI. Discussion Items – Chairperson

- Measure S Bond Counsel, Bill Kadi, discussed the roles and requirements of the CBOC. He provided a Q&A handout regarding Measure S and the CBOC which he discussed in his presentation.
- Un-Audited Measure S Year-End Report – Mr. Barrios asked the Committee if they had any questions regarding the report. Committee members asked questions to clarify the details of the Master Program Budget Report and the Executive Summary portion of the Annual Report.

VII. Other Business

- Next Meeting – the next meeting is scheduled for Wednesday, December 7, 2016 at 5:30 p.m. The location will be determined at a later time based on room availability. The Committee will be notified of the details via email as soon as they are available.

VIII. Adjourn

The meeting was adjourned by Michael Myers at 6:59 p.m.