AGENDA

I. Call to Order – Chairperson

II. Roll Call and Establishment of Quorum – Chairperson

   • Certificate of Compliance – Chairperson

   To accommodate the requirement of Government Code Section 54954.2 and in accordance
   with the Brown Act provisions, the agenda for the meeting was posted on the bulletin board in
   the Administration Center 72 hours prior to this meeting.

III. Public Comment

   • Any member of the public may directly address the Committee on any item of interest
     to the public with respect to the Measure S GOB proceeds. The Chairperson will ask
     if any members of the public wish to address the Committee, and if so, the member
     of the public shall raise his/her hand and when called upon, give their name and then
     make their statement. Members of the public will be given up to 3 minutes to address
     the Committee.

IV. Approval of Meeting Minutes from March 27, 2017

V. Discussion Items – Chairperson

   • Un-Audited Measure S Quarterly Report – March 2017

VI. Other Business

   • Next Meeting – TBD

VII. Adjourn
The Citizen’s Oversight Bond Committee meeting was held in the FASO Conference Bungalow on June 7, 2017.

Committee Members Present:
Michael Myers  Daniel Harrison
Avetis Mkhitaryan  Lincoln Bleveans
Harry Leon   Sophal Ear

Staff:
Tony Barrios, Executive Director: Planning, Development and Facilities

Each Committee member was provided with the following items in their packets:
•  CBOC Meeting Agenda
•  Agenda Discussion Items

Below is a general summary of the meeting:

I.  Call to Order

The meeting was called to order by Michael Myers at 6:10 p.m.

II. Roll Call and Establishment of Quorum – Chairperson

A roll call was taken and a quorum was reached.

•  Certificate of Compliance – Michael Myers read the following statement: To accommodate the requirement of Government Code Section 54954.2 and in accordance with the Brown Act provisions, the agenda for the meeting was posted on the bulletin board in the Administration Center 72 hours prior to this meeting.

III.  Public Comment

There were no Public Comments.
IV. Approval of Meeting Minutes from March 27, 2017

Chairperson Michael Myers called for a motion to approve the minutes of the March 27, 2017 meeting. Committee member Harry Leon moved to approve the minutes and Sophal Ear seconded the motion. All Committee members unanimously agreed to approve the minutes of the March 27, 2017 meeting.

V. Discussion Items – Chairperson

• Un-Audited Measure S Quarterly Report – March 2017

A Committee member asked when Completed Projects are typically updated. Mr. Barrios informed the Committee that Completed Projects are not just the completion of construction, but rather the complete closeout of the project. Once the District is done completing any extra work required on the project, they are taken to the Board as completed and expenditures on the project are officially closed out. The list presented now is the most current and up to date as far as being closed out and completed. Projects such as the Franklin Expansion project have not yet been included because, although the project is complete, there is additional site work that needs to be completed, including DSA closeout. At that point, the budget gets closed out and that is what is documented on this list.

A Committee member asked in regards to the rain delays, if the District has been caught up and is back on schedule. Mr. Barrios informed the Committee that three schools were not majorly impacted by the rain delays, but rather minimally. Three additional schools were more impacted. Muir, Lincoln, and Fremont Elementary Schools will open on time with the new school year; Verdugo Woodlands, La Crescenta, and Jefferson Elementary Schools fell behind so that they will open during the winter break. This happened to be when footings and foundations were poured. If this occurred before the rain occurred, the District was able to continue moving forward; for the sites that were not completed on time, excessive mud was encountered.

A Committee member asked specifically in regards to La Crescenta Elementary School if the project would not be ready for the beginning of the school year. Mr. Barrios informed the Committee that he is 100% certain that it will not be ready for the beginning of the school year. There is additional, extensive site work on this project, which included a foundation wall next to neighbors’ homes, in addition to an extra ramp that was required for the project. Construction will continue throughout the summer and school will continue as regularly scheduled when it starts again in August due to the interim housing in place. Mr. Barrios informed the Committee that construction traffic should be minimal, because trucks arrive at 7:00 a.m., before student drop-off begins. Contractors are also instructed to schedule deliveries either before or after drop-off time to minimize impact on the school and traffic.
A Committee member asked if these delays resulted in a large amount of Change Orders on the projects. Mr. Barrios informed the Committee that these delays are for time and there are stipulations in the contract for non-compensable weather delays for which the contractor may not be compensated. However, the contract time is still extended due to these delays. There may be some overhead to pay for these delays but it is expected to be minimal and should not affect the budget on the projects.

A Committee member asked how the District is doing on catching up on the schedule at Verdugo Woodlands Elementary School. Mr. Barrios informed the Committee that at this site, the completion date was extended to the winter break due to delays. Staff is on a schedule now to be ready for the winter break, but was not truly able to catch up.

A Committee member asked how the District is doing with having excess capacity for students. Mr. Barrios informed the Committee that enrollment hasn’t increased significantly, but rather seen a slight decrease in enrollment. These ORG buildings replace bungalows and increase only a few sites’ capacity. Mr. Barrios also informed the Committee that one of the schools that was impacted was Dunsmore Elementary School. Because of its FLAG program and the increase in enrollment, this site required additional classrooms and portable buildings are being brought in. Due to the ORG project, the District is required to remove all of the portable buildings that are being replaced by the new buildings. At Dunsmore Elementary School, because the need is immediate, adding portable buildings is the best solution since constructing a new building would take at least two years.

A Committee member asked if anybody is monitoring the student-to-playground space, or if the classrooms added are taking over playground space. Mr. Barrios informed the Committee that staff meets with site physical education instructors and they discuss how much room is required for their physical activities. Luckily at Dunsmore, there are two playgrounds and lots of room so it doesn’t significantly obstruct with their playground area.

A Committee member asked about the class sizes at La Crescenta Elementary School, and mentioned teachers’ concerns about the classroom sizes being too small. Mr. Barrios informed the Committee that the rooms are approximately the same size. Several of the classrooms on the first floor are kindergarten classrooms which are slightly larger than other classrooms. Most classrooms are not meant to house 40 students.

A Committee member asked if there are any projects going on at Monte Vista Elementary School. Mr. Barrios informed the Committee that there are no projects going on at Monte Vista Elementary. The only project that may occur in the near future is a fence project due to security concerns because of a low fence height. At Mountain Avenue Elementary School there are no plans for any construction
projects because there is no need that has been presented at that site at the moment. There was work done at Mountain Avenue during the Measure K project.

A Committee member asked if there are any other projects that have been delayed, with the exception of the Glendale Aquatic Center and weather delays on ORG projects. Mr. Barrios informed the Committee that there are no other significantly delayed projects; staff is currently working on the new design for the pool that will meet the District’s needs. The Board is also working on moving forward with projects to improve the pools at Hoover and Crescenta Valley High School. Staff is working with consultants in order to begin planning. Staff is also working on a possible new building at Clark Magnet High School due to the expansion of their CTE program.

A Committee member asked if the funds from the issuance of the Series C Bonds had been disbursed. Mr. Barrios informed that the funds have been issued and received for the sale of these bonds. These are the funds received for the ORG program. The Committee member asked if staff was still on track to complete all Measure S projects by 2021. Mr. Barrios informed the Committee that staff is still on track to have them all completed by this timeline.

A Committee member asked if the District has had any problems with any contractors or subcontractors due to the delays. Mr. Barrios informed the Committee that the District has not had anything major to deal with except for typical delays. The District is running into the challenge of finding adequate manpower and the lack of qualified labor personnel, which is due in part to the state recently passing a matching funds bond as well as local agencies passing local bonds. This is not significantly causing delays on the District’s schedules.

VI. Other Business

- Next Meeting – the next meeting is scheduled for Wednesday, September 27, 2017 at 6:00 p.m. The Annual Report report will be mailed out in early September to allow sufficient time for the Committee to review before the meeting.

VII. Adjourn

The meeting was adjourned by Michael Myers at 6:35 p.m.