



GUSD Solvency Plan

Glendale Unified School District

Board of Education Meeting – February 28, 2017

Study Session No. 1

Cheryl Plotkin, Interim Chief Business & Financial Officer

LCAOE Requirement

- The Los Angeles County Office of Education (LACOE) is requiring the District to prepare a Solvency Plan to be submitted with the Interim reports for 2016-17 and the Adopted Budget for 2017-18.
- The District is deficit spending every year and will run out of reserves by 2019-20.

The Solvency Plan will be referencing the LCAP Goals - Summary of Goals

- Goal 1 - Implement California State Standards
- Goal 2 - Ensure College and/or Career Readiness
- Goal 3 - Address Social, Emotional, and Physical Needs of ALL Students
- Goal 4 - Provide Intervention Programs (unduplicated students)
- Goal 5 - Create Learning Beyond the Core Curriculum
- Goal 6 - Encourage Engagement of Parents, Teachers, Staff, Students and Community
- Goal 7 - Maintain a Safe and Secure Learning Environment for students in well-maintained facilities

The following areas will affect LCAP Goals

- ❖ Review use of outside services and retired certificated staff
 - Assure that the project to be performed is necessary to achieve Goal 1
 - Possible saving \$50,000
- ❖ Identify areas for Special Education reductions
 - Look at use of aides - requires review of IEP and possible modification
 - Look at programs to assist students prior to entering Special Education
 - Special Education costs the District \$56million; a 2% reduction would save \$1 million but would take a couple of years to fully implement
 - Could affect Goal 1 and 3 for Special Education Students
- ❖ Reduce conference attendances not aligned to LCAP 1 and 4 or necessary to maintain/improve staff skills
 - Possible saving \$50,000 or 20% of current budget

The following areas will affect LCAP Goals

- ❖ Reduce Substitute Teacher days for Professional Development (PD)
 - Online training: Investigating options
 - PD outside the school day: Convening a PD committee to brainstorm options
 - Common release days
 - PBIS training house eliminating one day of training
 - Goal 1 and 4/Goal 3 may be affected
 - Possible saving \$100,000

- ❖ Make sure that Third Party contracts are cost effective and align to LCAP goals 1 and 4/Goal 1 or are necessary for the operation of the District
 - Reviewing all contracts
 - Looking at eliminating part of IREADY not being used
 - Looking to bring PBIS in house: investigating internal structures
 - Possible savings \$250,000

The following areas will affect LCAP Goals

❖ Reduce site supply/services allocation by 10%

- Could affect Goals 1 and 7
- Makes solvency problem visible to everyone
- Possible savings \$100,000

❖ Reduce cost of transportation

- Review routes with current transportation company
 - Special Education and Procurement are working on this
 - Could affect Goal 3
 - Possible need to adjust start times by small amounts
 - Look at other ways, i.e., charging sliding scale for Clark
 - Possible saving \$500,000 or 10% of current budget

The following areas will affect LCAP Goals

- ❖ Increase communication with parents by means other than paper
 - Only mail if parents require or if mailing is legally required
 - Use of electronic communication
 - Improve requirement under Goal 6
 - Possible saving in postage and printing estimate \$10,000

- ❖ Reduce overtime for FASO classified management
 - Work with staff to reduce false alarms
 - Could affect Goal 7
 - Possible saving - a reduction of 25% or \$15,000

The following areas will affect LCAP Goals

❖ Review classified staffing

- Review all vacant and new positions for their necessity and timing to fill in reference to LCAP goals and District operations
- Look at all overtime or extra day requests as to their necessity in reference to LCAP goals and District operations
- Does not recommend reduction of current staff
- This should result in a 5% reduction of cost or \$1,200,000
- Possible could affect Goal 7

The following areas have no effect on the LCAP

- ❖ Reduction of cost of meals/snacks for meetings
 - Reviewing the necessity of serving at the meetings
 - Adjusting order to match attendees
 - 20% reduction would result in a \$20,000 savings
- ❖ Close Elementary and Middle Schools completely for one week in Summer
 - Would require working with CSEA
 - Would result in utility saving of \$44,000
- ❖ Have summer school at fewer sites
 - Would result in utility savings for longer than one week
 - Possible utility savings \$130,000
 - Looking at having middle school summer at one school and high schools

The following areas have no effect on the LCAP

❖ Reduce cost of copies

- Use more digital resources
- A 10% reduction would save \$50,000

❖ District office supplies

- Currently having a vender review cost of copiers and printers
- Propose ways to consolidate printing and utilize more effective equipment
- Reduction of 10% would save \$70,000

Ways to increase District's revenue

- ❖ Increase ADA from 96.2% to 96.7% or .5 increase
 - Increase attendance as part of LCAP Goal 1
 - Provide an additional \$1,000,000
- ❖ Increase use of Independent Study for students out 5 days or more
 - If we increase ADA by .01%, we gain \$10,000
 - Improve student learning Goal 1
- ❖ Increase enrollment by 100 students
 - Increase marketing of District programs to residents - TK, K, Charter school attendees and private school attendees
 - Look at areas to increase permit students
 - Possible revenue increase \$900,000

Ways to increase District's revenue

- ❖ FASO and Procurement are looking at ways to increase revenues
 - Raise fees on facility usage by profit entities \$15,000
 - Increase E-waste rebates by including community E-waste \$5,000
 - Increase commodity recycling of cardboard \$5,000

Recap

- The total of the Solvency plan for 2017-18 is \$5,024,431 and for 2018-19 is \$5,624,431
- If the District is able to implement these revenue enhancement and reductions during 2017-18, this will be a start on reducing the current estimated deficit for 2019-20 of **\$7,145,000**.