




# TK/K & New Family Orientation

Mrs. Zavala



# Instructional Day

<b>Grades</b>	<b>Instruction Begins and Ends</b>	<b>Banking Day Hours</b>
Transitional Kindergarten	8:15 a.m. to 12:39pm	<b>Wednesdays</b> 9:15 a.m.
Kindergarten	8:15 a.m. to 12:49pm	<b>Wednesdays</b> 9:15 a.m.
1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup>	8:15 a.m. to 2:20pm	<b>Wednesdays</b> 9:15 a.m.
4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup>	8:15 a.m. to 2:40pm	<b>Wednesdays</b> 9:15 a.m.

# Morning Drop-off

- TK/K - -6th - Enter campus from Garfield and Acacia gates
- Parents enter through the main office only

# After School Pick-up

- Chevy Chase and Garfield
  - Ms. Flamenco (TK), Mrs. Arora (K), Mrs. Kianian (K), & Mrs. Schwarzmann (K)
- Double glass doors on Garfield
  - Mrs. Escobar (FLAG K)
  - Ms. Rodriguez (FLAG K)

# After school programs/childcare

- After School Education and Safety (ASES)
- Early Education and Extended Learning Program (EEELP)
- Recreational After School Program (RAP) -1st-6th grade students
- If you have any questions for ASES, EEELP, or RAP, please contact Alice Abramian (818) 400-5627.

# Uniforms

- Colors - red, white and navy blue
- School T-shirt - \$8 for one or 2 for \$15 (office)
- Pants - black & blue
- Skirts - recommended that girls wear shorts under

# Absences & Late Arrivals

- Please contact the school office when your child is absent.
- [www.johnmuirelementary.net](http://www.johnmuirelementary.net) (to clear an absent)
- Send a note or an email to the teacher
- If late, parent MUST bring the student to the front office and sign him/her in.

# TK/K Students

- Sleep 10 hours and eat a nutritious breakfast
- Should be able to use the restroom independently
- Wear Velcro shoes unless they can tie their own shoes laces.
- Closed shoes for safety
- Healthy snacks
- Label jackets
- Send healthy lunch - Make sure your child's name is on their lunch bag



# TK/K Information

- Explain to your child the morning and after school pick-up.
- Parents being on time is extremely important.
- Explain the bathroom procedures to your child:
  - Ask teacher
  - Take a pass
  - Walk quietly
  - Use the bathroom
  - Flush toilet
  - Wash and dry hands
  - Walk quietly back to class
  - If someone disturbs them in the bathroom, tell the teacher

# Communication

- School Website - [www.johnmuirelementary.net](http://www.johnmuirelementary.net)
- Thursday Folders
- Peachjar (via email and website)
- Sunday evening calls

# Classroom Interruptions

- Classroom interruptions are kept to a minimum.
- Email teachers or leave a message with the office.
- Phone calls will not be transferred to the classroom during instructional time.
- If your child forgot an item (lunch, instrument, etc.), item can be left in the office for your child to pick-up. Let your child know if they forget an item to check the office. If child does not check office, staff will try to get the item to your child.

# Classroom Assignment/First Day of School

- Class rosters will be posted on Tuesday, August 20th at 6pm on the school's marquee.
- School starts Wednesday, August 21st at 9:05am (late start)

# Back to School Night

- Back to School Night -Tuesday, August 27th
  - Classroom visit
    - 4th-6th grade: 6pm-7pm
    - TK-3rd grade: 7pm-8pm
- Minimum Day Dismissal
  - TK - 11:51am
  - Kinder - 12:01pm
  - 1st-3rd grade - 12:11pm
  - 4th-6th grade - 12:31pm

# Safety

- Closed Campus
  - August 21st-23rd - Parent will be allowed to enter the playground to stay with his/her child/ren.
  - Monday, August 26 - Parents will not be allowed to enter the playground. Parent must sign-in in the office and receive a visitor's badge before entering the campus.
- Safety Procedures
  - Emergency plans are revised and updated, if needed
  - Monthly drills (earthquake, fire, lockdown, lockout, etc.,)

# Lunch

- Free and Reduced Lunch Applications
  - Apply - [www.johnmuirelementary.net](http://www.johnmuirelementary.net)
  - Application
- If your child participated in the lunch program last school year, you need to reapply this year to continue to participate.
- Application takes about 10 days to be processed. Please send a snack and lunch until the application process is complete and you receive the approval.

# Parent Involvement

- Highly encourage parent involvement.
- Together our students will succeed!
- Ask the front office or teacher for more information.



Thank you!

