

<b>FORM 1 – ACKNOWLEDGMENT OF PARENTAL NOTIFICATION REQUIREMENT 2020-2021</b>
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***Form 1** must be completed by the parent or guardian of ALL students enrolled in the Glendale Unified School District and submitted by either: (1) return this form to the student's school office, OR (2) completing the Annual Student Information Update section in the online ParentConnection.*

(Please print) Name of Student	ID Number	School	Grade
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Please sign and return this form to your child's school within thirty (30) days. This is to acknowledge that you have been notified of the parent and student rights and responsibilities as prescribed by California law (EC § 48982). Your signature ***does not*** indicate consent to participate in any particular program, merely that you have received notification of certain statutes as required by law.

Signature of Parent or Guardian	Date
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**EVERY STUDENT MUST RETURN THIS FORM SIGNED BY HIS/HER PARENT OR GUARDIAN TO VERIFY RECEIPT OF THIS NOTICE**



<b>FORM 2 – ACKNOWLEDGMENT OF RECEIPT OF ANNUAL NOTIFICATION OF UNIFORM COMPLAINT PROCEDURES 2020-2021</b>
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***Form 2** must be completed by the parent or guardian of ALL students enrolled in the Glendale Unified School District and submitted by either: (1) return this form to the student's school office, OR (2) completing the Annual Student Information Update section in the online ParentConnection.*

(Please print) Name of Student	ID Number	School	Grade
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Please sign and return this form to your child's school within thirty (30) days. This is to acknowledge that you have received the annual notification of the Uniform Complaint Procedure/Williams. Your signature ***does not*** indicate consent to participate in any particular program, merely that you have received notification of certain statutes as required by law.

Signature of Parent or Guardian	Date
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**EVERY STUDENT MUST RETURN THIS FORM SIGNED BY HIS/HER PARENT OR GUARDIAN TO VERIFY RECEIPT OF THIS NOTICE**

**FORM 3 – CUSTODY LAW NOTIFICATION  
2020-2021**

***Form 3 must be completed by the parent or guardian of ALL students enrolled in the Glendale Unified School District and submitted by either: (1) return this form to the student's school office, OR (2) completing the Annual Student Information Update section in the online ParentConnection.***

\_\_\_\_\_  
**(Please print)**    Name of Student                      ID Number                      School                      Grade

Under California law (Family Code section 3010), each parent is equally entitled to custody of his or her child. It is the policy of the Glendale Unified School District to obey Family Code section 3010 so that either parent, upon showing proper identification, may check the child out of school, or otherwise make decisions regarding the health, education and welfare of the child.

Family Code sections 3025 provides that a non-custodial parent shall not be denied access to school records pertaining to his or her child. The Glendale Unified School District shall allow either parent to access their child's school records, including medical records in the school's possession.

If a court has made order(s) restricting or limiting a parent's rights to visitation or custody of a child and/or access to information about the child, it is the obligation of both parents to immediately provide a legible copy of the court stamped order, signed by the judge, to each child's school site. Copies of court orders can be obtained in the clerk's office at the courthouse where the orders were made.

One parent's oral or written assertion, without confirmation by a signed court order, are insufficient reasons for the school to deny the other parent access to the child and/or the child's records.

Schools in the Glendale Unified School District will follow the most recent signed child custody court order that has been provided, or in the absence of any orders, California law as cited above, giving parents equal rights to custody of the child.

Parents are requested to avoid involving school personnel in child custody disputes. If a parent is uncertain as to whether the school has current information regarding child custody, he or she should contact their child's school site to verify the school has been provided with legible copies of the most recent court orders.

**I HAVE READ AND UNDERSTAND THE ABOVE NOTICE.**

\_\_\_\_\_  
**(Please print)**    Parent/Guardian Name)                      Signature                      Date

**EVERY STUDENT MUST RETURN THIS FORM SIGNED BY HIS/HER PARENT OR  
GUARDIAN TO VERIFY RECEIPT OF THIS NOTICE**

**FORM 4 - ELECTRONIC INFORMATION SERVICES (EIS)  
ACCEPTABLE USE AGREEMENT AND RELEASE OF DISTRICT  
FROM LIABILITY (STUDENTS)  
2020-2021**

*Form 4 must be completed by the parent or guardian of ALL students enrolled in the Glendale Unified School District and submitted by either: (1) return this form to the student's school office, OR (2) completing the Annual Student Information Update section in the online ParentConnection.*

The Glendale Unified School District authorizes students to use technology owned or otherwise provided by the district as necessary for instructional purposes. The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The district reserves the right to suspend access at any time, without notice, for any reason.

The district expects all students to use technology responsibly in order to avoid potential problems and liability. The district may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

Each student who is authorized to use district technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

Definitions: District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email (9-12 grade students only), USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

Student Obligations and Responsibilities: Students are expected to use district technology safely, responsibly, and for educational purposes only. The student in whose name district technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

1. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive.
2. Bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying").
3. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person.
4. Infringe on copyright, license, trademark, patent, or other intellectual property rights.
5. Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission from a teacher or other district personnel, changing settings on shared computers).
6. Install unauthorized software.
7. "Hack" into the system to manipulate data of the district or other users.
8. Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or district practice.

Privacy: Since the use of district technology is intended for educational purposes, students shall not have any expectation of privacy in any use of district technology.

The district reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of district technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by a student on district technology does not create a reasonable expectation of privacy.

Personally Owned Devices: If a student uses a personally owned device to access district technology, he/she shall abide by all applicable Board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

Reporting: If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the teacher or other district personnel.

Consequences for Violation: Violations of the law, Board policy, or this agreement may result in revocation of a student's access to district technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

Parent or Legal Guardian Acknowledgment: As the parent/guardian of this student, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use Agreement. By signing this Agreement, I give permission for my child to use district technology and/or to access the school's computer network and the Internet. I understand that, despite the district's best efforts, it is impossible for the school to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the school, district, and district personnel against all claims, damages, and costs that may result from my child's use of district technology or the failure of any technology protection measures used by the district. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting.

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*(Please print)* Name of Student                      ID Number                      School                      Grade

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Signature of Parent or Guardian

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Date

**EVERY STUDENT IN GRADES 4-12 WILL RECEIVE THEIR OWN COPY OF THIS FORM TO SIGN WHEN SCHOOL BEGINS TO VERIFY RECEIPT OF THIS NOTICE**

**FORM 5 - INFORMATION ABOUT PARENT/GUARDIAN LEGAL DUTIES CONCERNING SAFE GUN STORAGE**

**2020-2021**

***Form 5 must be completed by the parent or guardian of ALL students enrolled in the Glendale Unified School District and submitted by either: (1) return this form to the student's school office, OR (2) completing the Annual Student Information Update section in the online ParentConnection.***

Providing our Glendale Unified School District students and staff with a safe educational environment remains one of our top priorities. We are all aware of incidents of self-harm or gun violence in our surrounding communities and across the nation. In California each year, an average of 27 children under the age of 18 have died by suicide with a gun. In the majority of these gun-related incidents, the minor gained access to a lawfully purchased gun from their residence or the residence of a relative (lawcenter.giffords.org).

Senate Bill 172 (October 12, 2019), authored by Senator Anthony Portantino, made it a crime in California to keep a loaded or unloaded firearm in the home of a minor without properly storing and locking the firearm with a gun safe or by using a firearm safety device. (California Penal Code Section 25100(A))

Unsecured guns in the home pose a risk to our students beyond self-harm or gun violence in schools. Every year, nearly 350 children under the age of 18 unintentionally shoot themselves or someone else. That is roughly one unintentional shooting per day (everytownresearch.org).

One study found that 87 percent of kids know where their parents' guns are kept and 60 percent have handled them (Baxley and Miller, 2006). Research shows that secure firearm storage practices are associated with up to an 85 percent reduction in the risk of self-inflicted and unintentional firearm injuries among children and teens (everytownresearch.org). Storing firearms securely protects children living in the home as well as children throughout our school district and community.

Child safety precautions still apply even if you have no children or if your children have grown to adulthood. A nephew, niece, or neighbor's child may come to visit. Please practice gun safety and safe gun storage at all times.

To prevent injury or death caused by improper storage of guns in a home where children are likely to be present, you should store all guns unloaded and locked with a firearms safety device in a locked container. Ammunition should be stored in a location separate from the gun.

You can learn more and download helpful resources; including a secure storage fact sheet, reference guide for talking to your children about guns, and facts and resources on child firearm suicide, at BeSMARTforKids.org/resources.

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***(Please print)*** Name of Student

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ID Number

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School

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Grade

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Signature of Parent or Guardian

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Date

**FORM 6 - TWENTY FOUR HOUR MEDICATION SCHEDULE  
2020-2021**

*Form 6 is required to be completed by all parents of children who take medication at home and returned to the Health Office at the school of attendance.*

(Please print) Name of Student	ID Number	School	Grade
<u>Name of Medication</u>	<u>Dosage</u>	<u>Purpose of Medication</u>	<u>Time Taken</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
Name of Prescribing Physician	Address	Telephone Number	

I hereby certify that the above information is correct to the best of my knowledge. I give my consent for the school nurse to communicate with my child’s physician regarding the possible effects of the above-mentioned medications, the signs and symptoms of adverse side effects, omission, or overdose.

Signature of Parent or Guardian	Date
Address	Telephone Number

If medication is to be taken at school, your physician must complete and sign “Request for Medication to be Taken During School Hours” Form No. HS25, which is available at your school. If there is any change in medication, dosage or schedule, a new request form must be submitted.



**FORM 7 - REQUEST FOR EXEMPTION FROM INSTRUCTION  
2020-2021**

*Form 7 is to be completed only by parents wishing to have their child excused from units of instruction dealing with human reproduction and returned to the school office.*

I request that,

(Please print) Name of Student	ID Number	School	Grade
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be excused from instruction dealing with the following topics: \_\_\_\_\_

\_\_\_\_\_ in the following courses: \_\_\_\_\_

I understand that students thus released from instruction will report to the library or study hall during the period of release time.

Signature of Parent or Guardian	Date
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**FORM 8 – PERMISSION FOR PUBLIC USE OF STUDENT NAME,  
PHOTOGRAPHS, VIDEO IMAGES ON WEB PAGES, AND VARIOUS  
2020-2021**

***This set of permissions will remain in effect while your student attends Glendale Unified Schools. Form 8 permissions can be modified at any time by logging in to Parent Connection or contacting your student’s school.***

\_\_\_\_\_  
*(Please print)*    Name of Student                      ID Number                      School                      Grade

This form either *grants permission* or *exempts* a student from having his or her name, photograph, and/or video image published in newsletters, school/district websites and social media, or various publications by the school/district, news media, or other district-approved group.

Students are sometimes photographed and/or videotaped by the news media to inform parents and the community about instructional programs, events, and activities. Students may also be photographed and/or videotaped for school or district websites, newsletters, social media, marketing materials, or public presentations for the purposes of recognizing achievements or accolades, highlighting school or district instructional programs, or promoting events.

**Glendale Unified School District respects the privacy of our students and their families. Please indicate your permission level by selecting one of the boxes below.**

**Yes, Full Permission Given:** I give permission for my student’s full name, photograph, and/or video image to be used in any and all publications as stated above.

**Yes, School Publications Only:** I give permission for my student’s full name, photograph and/or video image to be used only for school publications that are not accessible to the public (ie: yearbook, classroom presentations, or printed school newsletters).

**No, Do Not Release Any Student Information:** I do not give permission for my student’s name to be used or for my student to be photographed or videotaped for any publications or media, including yearbook and school newspaper.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

**Note: Failure to complete this form shall indicate that you are giving permission to the school/district to use your student’s name, photograph, and video image in any and all publications and media.**

**FORM 9 – MILITARY, EMPLOYERS, COLLEGES/UNIVERSITIES  
OPT OUT FORM HIGH SCHOOL JUNIORS AND SENIORS  
2020-2021**

The Every Student Succeeds Act (ESSA) requires that school districts provide, upon request, names, addresses, and phone numbers of all *high school juniors and seniors*, to military recruiters, prospective employers, and college/university recruiters.

If you have a *high school junior and/or senior* and do **not** want the Glendale Unified School District to disclose this information for your 11th or 12th grade student, please complete all the information below, sign, and *return this document to your student’s Principal’s Office*. If your child is over 18, he/she must sign this form instead of a parent or legal guardian. No information is released for students in the tenth grade or below. Please do **not** submit a form if your student is in the 10<sup>th</sup> grade or below.

Please return this document by **Friday, October 2, 2020** as all requested information will be made available to military recruiters on **Friday, October 9, 2020**.

If you have further questions in this regard, please call the Office of Student Support Services (818) 241-3111, Extension 1285.



**REQUEST TO WITHHOLD HIGH SCHOOL 11<sup>TH</sup> AND 12<sup>TH</sup> GRADE  
STUDENT INFORMATION**

Please clearly print **ALL** requested information below:

<i>(Please print)</i> Name of Student	ID Number	School	Grade

Do not disclose my child’s name, address, or telephone number to any of the following (check *one* or *all*), without my prior, written consent:

- United States Military**
                    
  **Employers**
                    
  **Colleges and/or Universities**

**Parent Signature** \_\_\_\_\_

**\*Student Signature** \_\_\_\_\_  
(ONLY if over 18 years of age)



<p><b>FORM 10 – STUDENTS WITH A PARENT ON ACTIVE DUTY WITH THE ARMED FORCES OR FULL-TIME NATIONAL GUARD 2020-2021</b></p>
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*Form 10 is to be completed only by parents who are members of the Armed Forces and returned to the school office.*

(Please print) Name of Student	ID Number	School	Grade
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The Every Student Succeeds Act (ESSA) requires accountability data to be submitted for students with a parent or guardian who is a member of the Armed Forces (Army, Navy, Air Force, Marine Corps, or Coast Guard) on active duty or full-time National Guard Duty.

If you are a member of the Armed Forces, please check one box below and state the start date and expected end date (if known).

- Army
- Navy
- Air Force
- Marine Corps
- Coast Guard
- National Guard

\_\_\_\_\_  
Start Date:

\_\_\_\_\_  
End Date (If Known)

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date