



**DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE
MINUTES
October 26, 2015**

- I. Welcome 6:04 p.m.
 - i. Pledge of Allegiance
 - ii. Introductions
- II. Approval of Agenda
 - i. A motion was made by Chris Burt and second made by Sally Myles to approve the agenda as submitted.
- III. Approval of Minutes
 - i. A motion was made by Kelly Altobelli, and second made by Kyle Bender to approve the April 13, 2015 and September 28, 2015 Minutes as submitted. The DELAC committee unanimously approved the minutes.
- IV. New Business
 - a. Angie Marquez introduced our new Director of Categorical Programs, Travis Collier.
 - i. Mr. Collier introduced himself and shared that he has been with Glendale Unified School District for three weeks after working in Los Angeles Unified School District for 21 years as a principal and district administrator.
 - ii. Mr. Collier shared criteria used for intervention identification and explained the district is in the planning stages with a focus on early grades per the districtwide goal to read by third grade.
- V. Unfinished Business
 - a. Nominations - the purpose of tonight's meeting is to hold nominations
 - i. Chairperson will remain for another year – Aline Babaian
 - ii. Vice-Chairperson Roula Carroum
 - iii. A nomination was accepted from the floor to elect Helen Fawaz and no additional names were added.
 - iv. A vote took place by private ballot. Unanimously Helen Fawaz elected to serve as the DELAC secretary.
- VI. Angie Marquez reviewed the requirements to create an English Language Advisory Committee per the California Code of Regulations—Title 5. Each school with more than 20 English Learners must establish an English Language Advisory Committee (ELAC). The purpose of the committee, parent selection requirement, responsibilities, and the process of delegating authority for ELAC to the School Site Council (SSC). Additionally, the requirements for the District English Learner Advisory Committee (DELAC) were reviewed including the composition, responsibilities and required trainings.
 - a. Parents shared their reasons for attending tonight's meeting including to support the students.
- VII. Announcements
 - i. Next meeting Monday, January 25, 2016. Bring more parents
- VIII. Closing
 - i. Kyle Bender made a motion to adjourn the meeting, and Sally Myles made the second. The meeting was adjourned at 6:45 p.m.