

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**Notice Calling for Requests for Proposals**

PROJECT IDENTIFICATION: **UPS Equipment**

PROJECT NUMBER: **RFP Number P-63-16/17**

**PROPOSALS DUE BY: March 8, 2016; 11:00 AM**

SUBMIT PROPOSALS TO:

Glendale Unified School District

223 N. Jackson Street, Room 305

Glendale, California 91206

RFP DOCUMENTS AVAILABLE: <http://www.gusd.net/Page/662>

NOTICE IS HEREBY GIVEN that Glendale Unified School District, acting by and through its Board of Education, hereinafter the "District" will receive up to, but not later than the above stated date and time, sealed Proposals for the Contract for the Work generally described as: **RFP #P-63-16/17 – UPS Equipment**.

**No Withdrawal of Proposals.** No Bidder shall withdraw its Proposal for a period of **ninety (90) days** after the award of the Contract by the District's Board of Education. During this time, all Bidders shall guarantee prices quoted in their respective Proposals, and as it relates to E-Rate parameters.

**Waiver of Irregularities.** The District reserves the right to reject any or all Proposals or to waive any irregularities or informalities in any Proposal or in the bidding.

**Award of Contract.** The Contract for the Work, if awarded, will be by action of the District's Board of Education to the Bidder that meets the qualifications established by the RFP documents.

**E-rate Requirements.** The project is contingent upon the approval of funding from the USAC's Schools and Libraries E-Rate Program. The District may or may not proceed with the project, in whole or in part, even in the event E-rate funding is approved. Execution of the project, in part or in whole, is solely at the discretion of the District. Bidders wishing to bid may do so solely at their own risk. The District is not liable or responsible for any costs, loss, fees, or expenses, of any kind, associated with bid and/or a decision not to proceed with the project, even after award of the contracts. By submitting a proposal, each bidder agrees to bear all of its own costs, fees, expenses, and losses, of any and all kind, should the District cancel the project.

**Inquiries and Clarifications.** The RFP document is for informational purposes and shall not relieve the Bidder of the requirements to fully become familiarized with all the factors affecting the Project and Proposal. The Bidder is advised that all inquiries and clarifications about the RFP documents, specifications, etc., shall be submitted to the District in writing no later than **February 21, 2017, 8:00 AM**. The District will respond at its earliest possible opportunity. Verbal communication by either party with regard to this matter is invalid. Inquiries shall be made in writing to: Gioconda Padilla, Director, Procurement & Contract Services, 223 N. Jackson Street, Room 305, Glendale, CA 91206; or via Email at: [gpadilla@gusd.net](mailto:gpadilla@gusd.net); or via facsimile at 818.247.8254.

Gioconda Padilla  
Director, Procurement & Contract Services  
GLENDALE UNIFIED SCHOOL DISTRICT  
Los Angeles County, State of California  
FOR: The Board of Education