



## ADDENDUM NO. 1

July 20, 2022

Request for Proposal: GLENDALE USD  
SCHOOL TRANSPORTATION SERVICES  
RFP #21-22/23

This addendum forms part of the contract documents and may modify the original bidding documents. Any revision, clarifications, deletions and/or additions shall be made to the bid documents for RFP #21-22/23. It is mandatory to acknowledge receipt of this addendum by inserting its number in the location provided on the Proposal Form/Price Schedule page 19 of the original bid package.

### **RESPONSE TO REQUESTS FOR CLARIFICATION/QUESTIONS:**

1. **Question:** Please provide complete copies of the current vendor's monthly invoices including all backup for routes and excess hours billing, spreadsheets, etc. for the months of May and June, 2022.

**Answer:** See "Attachment 1"

2. **Question:** Please provide the amount of liquidated damages assessed to the current contractor for the 2021-22 School year.

**Answer:** See "Liquidated Damages" Section L on page 20-21.

3. **Question:** Please provide a copy of the current contract with the current provider including pricing and all addenda, amendments, renewal pricing letters, etc.

**Answer:** See "Attachment 2".

4. **Question:** Please provide a route summary that lists all bus routes and the total daily mileage for each route and the start and end time for each route segment (i.e., morning, midday and afternoon segments).

**Answer:** See Attachment 3.

5. **Question:** For billing purposes, are hours of service calculated from the time the bus pick up the first student in the morning until the last school drop off of the morning and from first school pickup to last student drop off in the afternoon.

**Answer:** Billing begins when student is picked up and ends at drop off. The District does not pay for “dead time or inspection time”.

6. **Question:** Will the bids be opened and prices publicly read on the Bid Submittal and Opening date?

**Answer:** Yes

7. **Question:** Page 12, please confirm that as is customary, the District will accept a bond that is renewable annually.

**Answer:** Yes

8. **Question:** Page 22-24, there is no section to state the price for Bus Attendants. Please confirm the Contractor does not provide Bus Attendants.

**Answer:** The first paragraph on page 8 states the following:

During the course of this contract, the District may have a need to require that an attendant accommodate a student or students. In some cases, the awarded contractor may be required to provide the aide/attendant. The cost will be a responsibility of the District, and the District will decide if the contractor or District will provide the aide/attendant on a per case and availability basis. Attendants must always meet the approval of the District.

**Please provide price per hour per Attendant, and include with the Bid Form.**

9. **Question:** Pages 22-24, are 24 passenger buses an acceptable substitute for 20 passenger buses?

**Answer:** If 24 passenger buses are provided at the same rate as the specified 20 passenger buses.

10. **Question:** Page 31, will the District remove the requirement for Professional Liability Insurance since that type of insurance does not pertain to transportation companies and therefore we do not carry it?

**Answer:** Professional Liability Insurance is not required, all other specified Insurance coverage and limits are required.

11. **Question:** Page 41, are financial statements for the Bidder's parent company acceptable?

**Answer:** Yes

12. **Question:** This procurement is being conducted with very little time for a Contractor to set up for the provision of service. Will the District allow Bidders to bid on a portion of the services offered as many other School Districts do? The District would be under no obligation to make multiple awards unless that is in the District's best interest to do so.

**Answer:** Bidders may bid on a portion of the services as noted in the Bid Form and this Addendum. The District reserves the right to award a contract with one or multiple bidders.

13. **Question:** What is the expected volume of extracurricular/athletic trips - 2021/2022 compared to 2022/2023?

**Answer:** Between August 1, 2021 and June 30, 2022 there were 812 trips. However, it should be noted that some time during this contract, the District is planning to start construction at one of the High Schools, so there will be additional trips to their practice facilities. There is no way to tell at this point how many additional trips this may create.

14. **Question:** Will the District consider accepting industry standards for vehicle age, 10 years for Type A and 12 years for Type D to lower the daily rate to the District?

**Answer:** Provide per the RFP.

15. **Question:** Due to short notice will the District waive the age requirements until contractor can secure the new equipment due to supply chain issues?

**Answer:** Provide per RFP.

16. **Question:** Will the District consider alternative pricing for a five-year contract?

**Answer:** Not enough information to respond.

17. **Question:** Does the District require a specific number of cameras inside each vehicle?

**Answer:** One (1) Camera that is able to see and capture the whole bus and all seats.

18. **Question:** Will the District require all Drivers and monitors to be vaccinated?

**Answer:** If mandated.

19. **Question:** Does the District have specific parameters for student ride times?

**Answer:** For Special Ed Students no more than 59 minutes.

20. **Question:** Does the District plan on awarding one or multiple vendors?

**Answer:** The District will award to one or multiple vendors depending on how the bids received meet the needs of the District.

21. **Question:** Who is the current vendor/s?

**Answer:** First Student and ALC.

22. **Question:** Will the proposer need to meet all requirements within RFP #21-22/23? Or is the District considering alternate proposals?

**Answer:** There is only one proposal (RFP #21-22/23) and all proposers are to follow the requirements of the RFP and Addendums issued.

23. **Question:** Will the District consider eliminating the performance bond to lower the daily rate?

**Answer:** All Bidders should include the Performance Bond as specified in the RFP.

24. **Question:** Do all bidders, regardless of vehicle size, need to post a \$2,000,000 performance bond? And \$1,000 Bid Security?

**Answer:** Bid Security Bond is required with Bids. Performance Bond is only secured and provided by the successful bidder as part of the required contract documents prior to the start of work.

25. **Question:** The bid only mentions K-12 students, is there also pre-K or students after 12<sup>th</sup> grade?

**Answer:** At this point there is no change to the proposal.

26. **Question:** Page 7, #9 – Does the contractor need to own all buses or vehicles placed in operation?

**Answer:** Contractor can own or lease, but Contractor must be listed as the registered operator with DMV.

27. **Question:** Page 16, #9c – Do all vehicle types require in-vehicle security cameras?

**Answer:** Yes

28. **Question:** Does the District intend on using more or less than 98 1-2 passenger vehicles next school year.

**Answer:** 1-2 Passenger Vehicles is not required in this RFP.

29. **Question:** Will the District amend the pricing sheets to include prices for all vehicle types listed in Exhibit A?

**Answer:** Prices to be provided for the vehicles listed in the pricing sheet.

30. **Question:** The District currently has a contract for school bus transportation services and a separate contract for alternative transportation services. Is this RFP/Contract meant to replace one or both of those current contracts?

**Answer:** This RFP is for bus transportation services.

31. **Question:** Does the District currently operate wheelchair buses that hold 8 wheelchairs?

**Answer:** Not at this time.

32. **Question:** Will the District consider contract language suggestions?

**Answer:** The District may consider alternative language with the successful bidder.

33. **Question:** Will the District consider mutual termination for convenience language?

**Answer:** No.

34. **Question:** Will the District consider the following language for Force Majeure.

In the event Contractor is unable to provide the transportation services as specified in this Agreement because of any act of God, civil disturbance, fire, riot, war, terrorism, picketing, strike, labor dispute, labor shortages, governmental action or any other condition or cause beyond Contractor's control, District shall excuse Contractor from performance under this Agreement.

**Answer:** The District will consider some changes with the successful bidder,

35. **Question:** Will the District be requiring drug testing (pre-service, post-accident, reasonable suspicion, and random drug testing) for all drivers, whether the vendor has employee drivers or contracted drivers? And for contractors to provide results or confirmation of drug test upon request.

**Answer:** Drug Testing will be mandated as required by law and requested by the District.

36. **Question:** Project Start Date

**Answer:** Bidder shall be prepared to start services by August 17, 2022

37. **Question:** Governor's Sanction N-6-22.

**Answer:** See Attachment No. 4, Complete and return.