



Toll Middle School Locker Use & Library Policy Agreements

Locker Use Agreement

Lockers will be issued to students at the beginning of the year. Students must not share lockers or combinations with anyone. The school is **not** responsible for items damaged or taken from lockers. Any vandalism/theft should be immediately reported to the administration.

Lockers are the property of Toll Middle School and are on loan to students. No food or drinks should be stored in the lockers overnight. Students must only use lockers that have been issued to them.

Locker abuse/vandalism will result in loss of locker privileges for the entire school year. Locker problems are handled in the Attendance Office. Students are responsible for any damage to lockers (including any writing on the inside of lockers) and will be billed by the school for clean-up costs.

Toll Middle School reserves the right to search lockers at any time.

Lost/Damaged Textbooks and Library Books Agreement

Textbooks and library books are loaned to students for their use during the school year. Students are responsible for keeping these books in good condition and returning them appropriately. All textbooks should be covered. Any loss or damage to textbooks or library books will result in a replacement cost charge plus a \$10 processing fee or payment of a fine. A notation is made in damaged textbooks when it is repaired so the next student to use it will not be blamed for the damage. The Librarian does the repairs and makes the notation. If a textbook is not repairable enough to be issued to another student, the entire cost of the book must be paid and the student is placed on the obligation list until it is cleared. All library and textbook fines must be paid/cleared by the end of the school year.

Student Name _____ **Student Signature** _____

Student ID# _____ **Parent Signature** _____

