



MUIR ELEMENTARY SCHOOL

A California Distinguished School

912 South Chevy Chase Drive, Glendale, CA 91205 • (818) 241-4848 • Kindergarten through Sixth Grade
Amaly Avakian, Principal • Hoori Chalian, Assistant Principal
www.gusd.net

2003-2004 School Accountability Report Card

Principal's Message

John Muir Elementary School staff and students proudly celebrate the beginning of our seventh year as a California Distinguished School and our twelfth year of year-round education. We strive to excel in all academic areas to meet and exceed state and district curriculum standards. Our diverse population of almost 1,100 students is comprised of approximately 53% limited English proficient, 31% redesignated fluent English Proficient and 22% with English being their primary language. Teachers and support staff continue to provide students with a variety of learning opportunities to meet the needs of all students. Our students have made an outstanding 121-point schoolwide gain on the Academic Performance Index since 1999. John Muir Elementary School is a place for learning where high expectations exist for achievement, safety, positive interpersonal relationships and respect for self and others. Our community, comprised of students, parents, teachers, and support staff, is committed to developing life-long learners who are well prepared for the challenges of an ever-changing world.

We are pleased to submit our School Accountability Report for the 2003-2004 school year. In this report, we highlight our school's progress and strengths, and identify the areas we strive to enhance and improve in the coming year. We at John Muir Elementary School dedicate our continuing efforts toward academic excellence.

-- Amaly Avakian, Principal

Community & School Profile

The city of Glendale, the third largest city in Los Angeles County, is situated on the eastern border of the San Fernando Valley at the base of the Verdugo Mountains - only eight miles north of the city of Los Angeles. Embracing cultural diversity, 50 percent of the city's 200,000 residents were born outside the United States, challenging local educational agencies to offer and support over 60 foreign languages. National studies, residents, and realtors concur that Glendale's reputation for picturesque neighborhoods, excellent schools, commercial industries, shopping facilities, strong municipal agencies, and its multitude of local attractions are motivating factors for families moving to the valley. Community pride and involvement are strong forces responding to educational issues, nonprofit causes, and city developments.

The Glendale Unified School District is proud of its excellent quality of education and award winning schools. Its commitment to providing safe and effective learning environments for students is unmatched. The district serves approximately 29,433 students in its 20 elementary schools, four middle schools, five high schools, and two specialized schools. Year-round and traditional calendar systems, complemented by a variety of creative programs, provide Glendale parents and students many choices for individual needs and achievements.

Muir Elementary School, which opened in 1926, is located in the heart of the city of Glendale and serves 1,106 students in kindergarten through sixth grade. Students from Muir Elementary School will move on to either Roosevelt Middle School or Wilson Middle School and Glendale High School. Operating on a year-round calendar system, the educational programs at Muir Elementary School are tailored to meet the needs of a changing school population.

Mission Statement

Our mission is to create a student-focused school which is acknowledged for the caliber of its thinking, the quality of its staff, and the competence of its students.

John Muir Elementary School:

- Creates enthusiasm for learning
- Nurtures intelligent risk-taking
- Develops an appreciation for life-long learning
- Helps student assume responsibility
- Includes parents and community members as partners in the learning process

Student Enrollment by Ethnic Group	
2003-04	
	Percentage
African American	0.6
American Indian	0.3
Asian	5.2
Caucasian	53.8
Filipino	7.7
Hispanic	31.7
Pacific Islander	0.3
Other	0.4

Discipline & Climate for Learning

The District believes in preparing students to become responsible, productive citizens. Students at Muir Elementary School are guided by specific rules and classroom expectations that promote respect, cooperation, courtesy, and acceptance of others. The goal of Muir’s discipline program is to provide students with opportunities to learn self-discipline through a system of consistent rewards and consequences for their behavior. Students who develop a sense of personal responsibility will mature both academically and emotionally. Parents and students are informed of discipline policies at the beginning of each school year through classroom orientation and individual parent/student handbooks.

Suspensions & Expulsions						
	Muir Elementary			GUSD		
	2001	2002	2003	2001	2002	2003
Suspension (#)	71	30	81	3425	5489	4903
Suspension (%)	5.68%	2.54%	7.32%	11.59%	18.45%	16.66%
Expulsion (#)	0	0	0	40	46	65
Expulsion (%)	0.00%	0.00%	0.00%	0.14%	0.15%	0.22%

Building a positive self-image, as well as respect for others, is important to a student’s success. The District supports the philosophy that students who have high self-esteem are more likely to become productive citizens and resist temptations such as abusing alcohol and dangerous drugs. In addition to sponsoring programs to eliminate bullying, resolve conflicts, and promote peace on its campuses, the district participates in the Glendale Character and Ethics Project. This character education program provides a strong link between the schools and the community. The project highlights one “guiding word” per month, such as respect, honesty, self-discipline, citizenship, and responsibility. The Glendale Character and Ethics Project teaches children to consider the consequences of their actions and encourages them to choose behaviors that benefit themselves and others.

Students are encouraged to participate in the school’s additional academic and extracurricular activities that promote positive attitudes, encourage achievement, and aid in the prevention of behavioral problems. Extracurricular and enrichment activities include:

- Homework Club
- Child Care
- Tutoring
- GATE Classes
- Recreational After School Program (RAP)
- Intersession Classes

To build self-esteem and recognize student achievement, certificates, ribbons, prizes, and various other awards are given to students at assemblies and special presentations throughout the school year. Activities, honors, and programs include:

- Muir Money (for student store and events)
- Block M
- Student of the Month
- Student Store
- Classroom Incentives (developed by teachers)
- BUGS (Being Unusually Good Students)

- Special Events

Homework is a fundamental part of the learning process that helps to develop basic academic and study skills, as well as promote student responsibility and self-discipline. Homework is assigned on a regular basis for all grade levels and major subject areas. Each teacher determines the appropriate measure of homework for his or her students. Students are expected to complete their homework assignments on time and to the best of their ability. Parents are encouraged to provide a supportive environment for homework activities.

Academic Support

Muir offers assistance and specialized instruction to students with special needs. Teachers receive assistance in developing research-based intervention strategies for at-risk students so that all students have the opportunity to meet rigorous standards. After school intervention programs enhance students' understanding and mastery of core subject matter. Students in grades four through six may participate in the Glendale Preparatory, a districtwide program that provides additional learning opportunities for students having difficulty achieving grade level performance.

School Enrollment & Attendance

The District recognizes that regular attendance and punctuality are not only necessary parts of the learning process, but are critical to academic success. School districts receive financial support from the state for the education of students they serve based on how many students attend school each day. Attendance, tardiness, and truancy policies are clearly stated, consistently enforced, and consequences fairly administered. Parents are advised of their responsibilities, including proper notification of why and when students are absent. Independent study is available for students who require extended leaves from school.

Absence reports are reviewed daily by an office clerk. Parents are advised of absences through telephone calls and written communication. Those students who continue to exhibit excessive absences are directed to the appropriate authorities including the School Attendance Review Board. During the 2003-2004 school year, the actual attendance rate for all grade levels for Muir Elementary School was 95.47 %.

Class Size

Muir Elementary School maintained a schoolwide average class size of 25 students and a pupil-to-teacher ratio of 22:1 for the 2003-04 school year. The pupil-to-teacher ratio varies by grade level and subject area.

In 1996, the state legislature approved implementation of the Class Size Reduction (CSR) program that provides funding to hire additional teachers to assist schools in reducing K-3 class sizes. Muir Elementary School has implemented CSR in 100% of all K-3 classrooms for the past three years.

Class Size Distribution												
	Average			Classrooms Containing:								
	Class Size			1-20			21-32			33+		
	02	03	04	02	03	04	02	03	04	02	03	04
K	18	20	20	8	6	6	0	0	0	0	0	0
1st	19	20	20	9	7	7	0	0	0	0	0	0
2nd	19	20	20	9	8	7	0	0	0	0	0	0
3rd	19	19	20	11	9	7	0	0	0	0	0	0
4th	28	29	34	0	0	0	6	5	0	1	1	7
5th	30	34	30	0	0	0	6	0	6	0	6	0
6th	31	30	31	0	0	0	7	6	6	0	0	0
K-3	8	18	20	1	1	1	0	0	0	0	0	0
4th-8th	8	0	0	1	0	0	0	0	0	0	0	0

School Facilities

Muir Elementary School provides a safe and clean environment for students, staff, and volunteers. School facilities were first built 81 years ago and have been remodeled and renovated many times in the school's history. Muir Elementary School sits on 3.98 acres and include 46 classrooms, a library, a cafeteria/auditorium, administrative offices, grassy areas, and blacktop playgrounds. As of April 2005, 100% of restrooms were fully functional.

The Measure K project is making it possible for Muir Elementary School to improve the facilities of the school. Projects scheduled for the 2003-2004 year included the modernization of all classrooms and the school office, which were completed in October 2004.

These improvements are in addition to ongoing maintenance and improvements that are part of the district's scheduled maintenance program. The maintenance schedule, ensures that all classroom and facilities are well-maintained and provide a suitable learning environment. On a daily basis, Muir has four full-time custodians on duty to ensure school facilities remain clean and safe.

While data presented in this report is reflective of the 2003-04 school year, beginning in January of 2005, California schools must report the most recent occurrence of any of the eight emergency facility needs as specified in Education Code Section 17592.72(c)(1). This includes: 1) Gas Leaks; 2) Non-functioning heating, ventilation, fire sprinklers, or air-conditioning systems; 3) Electrical Power Failure; 4) Major sewer line stoppage; 5) Major pest or vermin infestation; 6) Broken windows or exterior doors/gates that will not lock or pose a security threat; 7) Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupil or staff; and 8) Structural damage creating a hazardous or uninhabitable condition. As of April of 2005, no emergency needs have occurred at Muir Elementary School.

Cleaning Process

The district governing board has adopted cleaning standards for all schools in the district. A summary of these standards is available at the school office or district office. The principal works daily with the custodial staff to develop cleaning schedules to ensure a clean and safe school.

Maintenance and Repair

District maintenance staff ensures that the repairs necessary to keep the school in good repair and working order are completed in a timely manner. A work order process is used to ensure efficient service and that emergency repairs are given the highest priority.

Deferred Maintenance Budget

The State School Deferred Maintenance Budget Program provides state matching funds on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of existing school building components. Typically, this includes roofing, plumbing, heating, air conditioning, electrical systems, interior or exterior painting, and floor systems.

Instructional Time (includes Minimum days)

During the 2003-2004 school year, all instructional minutes and days offered at Muir Elementary School exceeded state requirements as specified in the California Education Code. For the 2003-2004 school year, Muir offered 180 days of instruction comprised of 173 regular days and 7 minimum days for tracks A and D, and 172 regular days and 8 minimum days for tracks B and C. Minimum days are used for Back to School Night, track changes, and report card preparation. Each Wednesday is a "Banking Day." Students arrive at school an hour later in the morning. Each month "Banking Days" allow teachers additional time to meet once by track, once by grade level, and once for professional development. The fourth "Banking Day" each month can be used for ad hoc meetings or classroom planning.

Annual instructional Minutes for the 2003-04 school year are as follows:

Kindergarten (36,000 minimum requirement):

Tracks A, C = 36,110

Tracks B, D = 36,639

Grades 1-3 (50,400 minimum requirement):

Track A = 50,530

Tracks B, C = 50,514

Track D = 50,610

Grades 4-6 (54,000 minimum requirement):

Track A = 54,100

Tracks B, C = 54,063

Track D = 54,180

Instructional Materials

All textbooks and instructional materials used within the Glendale Unified School District are aligned with the California Academic Content Standards and Frameworks and have been selected from the state's most recent list of standards-based materials. The district follows the State Board of Education's eight-year adoption cycle for core content materials. The district held a Public Hearing on January 11, 2005, and determined that each school within the district has sufficient and good quality textbooks or instructional materials, pursuant to the settlement of Williams vs. the State of California. All students, including English language learner students, are provided their own individual textbooks in core subjects for use in the classroom and to take home to complete required homework assignments.

District-Adopted Textbooks			
Grade Levels	Subject	Publisher	Adoption Year
6	Language Arts	McDougal Littell	2002
6	Science	Holt, Rinehart & Winston: Earth Science	2000
K-5	Language Arts	Houghton Mifflin	2002
K-5	Science	Harcourt Brace: Harcourt Science	2001
K-6	History/Social Studies	McGraw Hills: Adventures in Time and Place	2000
K-6	Mathematics	Everyday Learning Corp: Everyday Mathematics	2001

Library & Computer Resources

The school's library, staffed by a part-time library assistant, is stocked with thousands of books that are available for students to check out, including books in Spanish and Armenian in addition to English. The library is automated using the Spectrum tracking software system. Computers in the library are connected to the Internet so students are able to access resources and information online. Students visit the library on a weekly basis and receive instruction on research techniques and library usage. The library is also open to students once a week in the mornings. The teacher resource room contains a collection of videos and audiotapes for classroom use that tie into curricular areas of study.

Computer Resources			
	2001-02	2002-03	2003-04
Computers	180	100	169
Students per computer	7.0	11.8	6.5
Classrooms connected to Internet	0	40	62

Each classroom at Muir Elementary School contains an average of five computers. Computer skills and concepts prepare students for technological growth and opportunities. Students receive computer-assisted instruction in the classroom and the school's 20-workstation computer lab on a regular schedule to enhance instruction in reading comprehension skills and mathematical proficiency.

Curriculum Development

Throughout Glendale Unified School District, curricula in all of the core content areas have been aligned with the California State Content Standards. The district's emphasis is on analyzing student work, using data effectively, and working collaboratively to plan and improve instruction. District and school representatives conduct a formal review of each school's program by looking at how well students perform on district benchmark assessments and state standardized tests, identifying areas of strength and areas where improvements are needed.

When districtwide curriculum changes are planned, committees form with district and school representatives to oversee planning and implementation. These steering committees establish the long-range plan and objectives and create a timeline for implementation. Each committee reviews curriculum content to verify that new programs are consistent with Board policy. Curriculum committees make certain that curriculum is well-articulated among grade levels, with content specialists identifying and correcting gaps to ensure continuity. The committees recommend textbooks for adoption and develop the districtwide curriculum guides used in each classroom.

School administrators and teachers use the curriculum guides and data analysis to set goals and modify instruction in order to address students' needs. At grade level and faculty meetings, and meetings of the school's Leadership Team and School Site Council, members of the school community continually evaluate the school's success in meeting curricular objectives.

Local Measures

Various measures of student achievement are used as an ongoing part of the quality instructional program at Muir Elementary School. These assessments provide a measurement of students' actual progress and evaluate the effectiveness of the instructional program. In addition to the academic measurements required by the State of California, the school and the district administer other assessments to determine the progress of each student. These include:

- Kindergarten - District-developed Kindergarten inventory, report card grades
- 1st-6th Grade - District Math and Writing Benchmarks, report card grades

Annually, the district evaluates the results of these assessments, and state testing, to determine whether each student is meeting the district's grade level standards.

CAT/6

The CAT/6 chart reflects the percentages of students scoring at or above the 50th percentile, or those students performing at average/above average level, in Reading and Math. CAT/6 results are available at the end of this report.

California Standards Test

California Standards Tests assess student performance on the California Academic Content Standards adopted by the State Board of Education. Performance standards identify the level of student mastery of the content standards tested and include Advanced (exceeding standards), Proficient (meeting standards), Basic (approaching standards), Below Basic (below standards), and Far Below Basic (well below standards) levels. The state target for every student is to score at the Advanced or Proficient level. In this report card, the percentage of students achieving Advanced and Proficient levels is reported. CST results are available at the end of this report.

Academic Performance Index

The Academic Performance Index (API) is one of three components of the Public Schools Accountability Act (PSAA) passed in 1999. The API measures school performance, sets academic growth targets, and monitors growth over time based on CAT/6 and California Standards Tests results. The Immediate Intervention/Underperforming Schools Program (II/USP) and Governor's Performance Award Program are the two remaining components of the PSAA. API and STAR results determine a school's eligibility for each program. II/USP-eligible schools may apply for funding to provide the necessary resources to improve student performance. The Governor's Performance Award acknowledges those schools that demonstrate significant improvement based on several specific measures. API results are available at the end of this report.

Adequate Yearly Progress

The No Child Left Behind (NCLB) Act requires all students to perform at or above the proficient level on the State's standards-based assessment by 2014. To reach that goal, districts and schools must achieve Adequate Yearly Progress (AYP). This means annually increasing the percentage of students achieving academic proficiency. AYP requires evaluating and reporting all students' academic progress, including students in subgroups, such as English language learners, socioeconomically disadvantaged students, students with disabilities, migrant students, and students in numerically significant ethnic subgroups. Beginning with the 2003 AYP reporting cycle, schools receiving Title I revenue that fail to make AYP for two consecutive years will be identified for Program Improvement.

In California, AYP is determined by: California Standards Tests (CST) for grades 2-8, California High School Exit Exam (CAHSEE) for tenth grade students, Academic Performance Index scores, percentages of students participating in standardized testing, and high school graduation rates. Beginning with the 2002-03 school year, elementary and middle schools must achieve a 13.6% at-or-above proficiency rate in English Language Arts and 16.0% for Mathematics on CST, a participation rate of 95% or greater on CST, and an API of 560 or one point of API growth. Over the next several years, these standards of achievement increase until 2014 when all students will be required to meet or exceed state standards. AYP results are available at the end of this report.

Physical Fitness

In the spring of each year, Muir Elementary School is required by the state to administer a physical fitness test to all students in fifth grade. The physical fitness test measures each student's ability to perform fitness tasks in six major areas; students are provided several options to perform tasks in each area. Students that either meet or exceed the standards in all six fitness areas are considered to be physically fit or in the 'healthy fitness zone' (HFZ).

Percentage of Students in Healthy Fitness Zone	
Spring 2003-04 Test Results	
5th Grade	
Muir Elementary	
School Overall	50.3%
School (Boys)	35.6%
School (Girls)	65.2%
Glendale Unified	
GUSD Overall	50.7%
GUSD (Boys)	40.9%
GUSD (Girls)	60.3%
California	
State Overall	24.8%
State (Boys)	22.9%
State (Girls)	26.7%

Teacher Assignment

The district recruits and employs the most qualified credentialed teachers. For the 2003-04 school year, Muir Elementary School had 54 fully credentialed teachers.

Teacher Credential Status			
	02	03	04
Fully Credentialed	56	53	54
Emergency Credentials	7	2	0
Interns	1	1	0
Waivers	0	0	0
Total Teachers	64	56	54
Average Years Teaching	8.3	9.6	10.9
Average Years in District	7.0	8.4	9.1
Working Outside Subject	-	-	-
Vacant Teacher Positions	-	-	0
Misassignments of Teachers	-	-	0
Teacher credential data may not have been submitted or a teacher may hold one or more types of credentials. As a result, total number of teachers may not equal addition of individual categories.			

Teacher Evaluation

A constructive evaluation process promotes quality instruction and is a fundamental element in a sound educational program. Evaluations and formal observations are designed to encourage common goals and to comply with the state's evaluation criteria and district policies. Temporary, probationary, and non-credentialed teachers are evaluated annually. Permanent teachers are evaluated every other year. Provisions exist for qualified tenured teachers who meet specific criteria to be evaluated every third year. Evaluations are conducted by the principal and assistant principal. These administrators have been trained and certified for competency to perform teacher evaluations. Evaluation criteria in the Glendale Unified School District Standards for Educators include:

- Engaging All Students In The Learning Process
- Understanding and Organizing Content Knowledge for Student Learning
- Assessing Student Learning To Determine Instruction
- Creating and Maintaining an Effective Environment for Student Learning
- Planning Instruction and Designing Effective Learning Experiences for All Students
- Developing as a Professional Educator
- Fulfilling Professional Responsibilities

Substitute Teachers

The District has not experienced any difficulties retaining qualified substitute teachers. On rare occasions when a substitute is not available for an absent teacher, credentialed staff or administrators take the role of the substitute. Substitute teachers must hold a bachelor's degree and have successfully passed the California Basic Educational Skills Test. Prior to a substitute's first assignment in the district, he/she attends a three-hour training session on district policies and expectations. A pool of over 300 qualified substitutes is available to Glendale's schools.

Counseling & Support Staff

It is the goal of Muir Elementary School to assist students in their social, personal, and academic development. The district makes available professional guidance and counseling personnel to work with students who experience achievement problems, classroom behavior concerns, difficulty coping with personal and family problems, trouble with decision-making and peer pressure. The principal coordinates counseling and support services.

Counseling & Support Services Staff		
Title	Number of Staff	Full Time Equivalent
Nurse	1	0.8
Psychologist	1	0.8
Speech Therapist	1	0.8

The district offers a variety of programs, training, activities, and services to provide for students' emotional, physical, and academic needs. In addition to counseling services provided by the district or through community-based organizations, the district participates in the state's Healthy Start, Healthy Families, and Healthy Kids programs. These programs, based at the district office and Toll Middle School, serve qualifying students and their families throughout the district, providing medical and nutrition services along with a variety of other assistance and referrals.

A recently developed program at Glendale Unified School District assists homeless families to enroll their children in school, to overcome obstacles that might keep their child from attending school, and to allow their child to stay in one school while the family is transitioning into a more stable environment. Another new program is a federally funded grant project to combat alcohol abuse in high school students. Four of the five district high schools will be participating in the three-year program.

School Leadership

Leadership at Muir Elementary School is a responsibility shared between district administration, the principal, the assistant principal, school administration, instructional staff, students, and parents. Staff members and parents participate on various committees that make decisions regarding the priorities and direction of the educational plan to ensure instructional programs are consistent with students' needs and comply with district goals. These committees include:

- School Site Council
- Parent Teacher Association
- Muir Leadership Team
- Literacy Team
- Math Committee
- Science Committee
- Social Studies Committee
- Technology Committee

The school's Leadership Team, comprised of teachers, classified staff, and administrators, meets bi-monthly to share decision-making on instructional programs, school policy, budget recommendations, and to advise the School Site Council.

Community Involvement

Parents and the community are very supportive of the educational program at Muir Elementary School. Numerous programs and activities are enriched by the generous contributions made by the Parent Teacher Association.

Contact Information

Parents who wish to participate in Muir Elementary School's leadership teams, school committees, school activities, or become volunteers may contact Principal Amaly Avakian or Assistant Principal Hoori Chalian at (818) 241-4848.

Salary & Budget Comparison

State law requires comparative salary and budget information to be reported to the general public. At the time this report was published, the most recent salary data available for comparison was for the 2002-03 school year. For comparison purposes, the State Department of Education has provided average salary data from unified school districts having greater than 20,000 average daily attendance throughout the state.

Average Salary Information		
Teachers - Principal - Superintendent		
2002-03		
	GUSD	State Average
Beginning Teachers	\$37,236	\$36,856
Mid-Range Teachers	\$57,164	\$58,263
Highest Teachers	\$73,765	\$72,665
Average Salary	\$54,935	\$55,740
Elementary Principals	\$93,336	\$100,189
Middle School Principals	\$99,311	\$100,189
High School Principals	\$103,733	\$100,189
Shared Principal / Superintendent		
Superintendent	\$186,402	\$177,295
Salaries as a Percentage of Total Budget		
Teacher Salaries	44.56%	41.55%
Administrative Salaries	5.55%	5.12%

Federal Awards & Interventions

As a school receiving Title I federal funding, Muir Elementary School is affected by the accountability program established by No Child Left Behind. Title I schools that do not achieve Adequate Yearly Progress for two consecutive years may be identified for federal Program Improvement. John Muir Elementary has met all AYP criteria, and therefore has never been identified for Program Improvement. Honorable Mention was given to John Muir Elementary as a Title I Achieving School in 2003-2004. More information about Title I and NCLB requirements can be found on the following Internet websites: <http://www.cde.ca.gov/nclb/> and <http://www.nclb.gov>.

Federal Awards & Intervention Programs			
	2002	2003	2004
Recognition for Achievement (Title I)	NO	YES	NO
Identified for Program Improvement	NO	NO	NO
Exited Title I Program Improvement	n/a	n/a	n/a
Number of Years in Program Improvement	n/a	n/a	n/a
Schools in the District Identified for Program Improvement			
Number of Schools	1	0	0
Percent of Schools	3%	0%	0%

NCLB-Compliant Teachers

The Federal No Child Left Behind Act requires that all teachers in core subject areas meet certain requirements in order to be considered as “Highly Qualified” no later than the end of the 2005-06 school year. Minimum qualifications include: possession of a Bachelor’s Degree, possession of an appropriate California teaching credential, and demonstrated competence in core academic subjects. At the start of the 2003-04 school year, 52% of core academic classes at Muir Elementary School were taught by NCLB-compliant teachers. Glendale Unified School District had 53.2% of core academic classes at all schools taught by NCLB-compliant teachers. In the high poverty schools, 49.5% of core classes were taught by NCLB-compliant teachers and 51.6% of core classes were taught by NCLB-compliant teachers in low poverty schools throughout the district.

As more teachers completed the process to show subject area competence, these numbers increased districtwide. At the start of the 2004-05 school year, 96.3% of core academic classes at Muir Elementary School were taught by NCLB-compliant teachers. Glendale Unified School District had 89.1% of core academic classes at all schools taught by NCLB-compliant teachers.

Teacher Education Levels		
2003-04		
	Muir Elementary	GUSD
Doctorate	0.0%	1.1%
Master's Degree +30*	48.1%	49.8%
Master's Degree	1.9%	0.3%
Bachelor's Degree +30*	40.7%	41.5%
Bachelor's Degree	9.3%	10.3%
Less Than Bachelor's	0.0%	0.2%
None Reported	0.0%	0.0%

*Indicates additional hours above and beyond degree.

Individualized Instruction

Glendale Unified School District’s emphasis is on a well-balanced and rigorous core curriculum at all grade levels. The District’s goal is to ensure that all students are provided the support they need in order to experience success in their academic career. The district structures its educational program so that all students receive instruction appropriate to their learning level. Through teacher training, monitoring of student achievement, and modification of instruction, Muir Elementary School is able to offer programs to meet the individual needs of its students.

No Child Left Behind

Title I funding plays a critical role in the landmark education act more popularly known as No Child Left Behind (NCLB). Title I is federal money used to support additional staffing and programs to meet the needs of low-income, low-achieving, and other designated students with special needs. John Muir Elementary meets specific criteria for federal Title I schoolwide eligibility. As a Schoolwide Title I school, Muir Elementary School uses funds to increase the achievement of all students. Information regarding Title I designation assists our parents and school community members to understand the impact NCLB will have on the school. NCLB requires evaluation of student performance both schoolwide and by specific subgroups participating in Title I programs.

English Language Learners

Because Muir Elementary School has a large population of English Language Learners, all teachers have specialized training in teaching students learning English as a second language. English Language acquisition is taught in the regular classroom setting, but a pull-out program is available to student recently arrived in the United States, and primary language support is available in-class through instructional assistants.

GATE

The District recognizes that students with special gifts and talents need more challenging curriculum and instruction. The District’s Gifted and Talented Education (GATE) program is offered to students in grades four through six who have been recognized as capable of attaining high levels of achievement by their teachers and identified through state testing programs. Students in the GATE program receive differentiated instruction in their classrooms and may participate in district-sponsored GATE activities. Muir Elementary School provides additional after school activities for GATE students.

Special Education

The District's Special Education Program addresses the needs of those students with special needs through appropriate assessment, identification of problems areas, placement, and program implementation. The director of special education administers the program and assigns a teacher specialist and a special coordinator to support the school principal and teachers. The director is also available to answer any questions and provide support to the principal and teachers. A team consisting of the parent, school administrator, general education teacher, psychologist, and special education teacher, develops an Individual Education Plan (IEP). The IEP defines the individualized instruction a child will receive which may include working with a resource specialist or speech/language therapist, or enrolling in a Special Day Class. All work together to ensure that the needs of special students are being met. All students receive instruction in the least restrictive environment and all students are mainstreamed as often as possible, based upon the guidelines set forth in each student's IEP.

Professional Development

The District provides high-quality professional development to promote powerful teaching and learning. Professional development in the district focuses on standards-based instruction and strategies to promote literacy and critical thinking skills in all subject areas. The district schedules three staff development days annually.

Muir Elementary School prepares a staff development plan that is aligned with district strategic targets and which uses a variety of resources to assist teachers in refining instructional practice. During the 2003-04 school year, staff development focused on "Reading First". "Reading First" a grant and part of the No Child Left Behind Act of 2001, which program assists teachers in effectively screening and using research-supported methodology to help students construct meaning and build understanding.

Muir Elementary School's staff participates in district and school inservices that are based on research and established learning theories. Staff members build teaching skills and content knowledge by participating in many conferences and workshops throughout the year and then sharing their experiences and knowledge with district colleagues. Muir Elementary School further supports teachers and paraprofessionals by participating in several district programs.

The Peer Assistance and Review (PAR) program utilizes Consulting Teachers to help veteran teachers refine subject matter knowledge and instructional strategies. The Beginning Teacher Support and Assessment (BTSA) program is a two-year program that provides ongoing support from Consulting Teachers, with an emphasis on formative assessment and reflection. All activities are based on the California Standards for the Teaching Profession. The Paraprofessional Teacher Training Program (PTTP) offers assistance to educational assistants interested in pursuing a teaching career. This program sponsors enrollment in required university courses and provides peer support and training to prepare participants to enter an intern program.

Safe School Plan

Safety of students and staff is a primary concern of Muir. The school's disaster preparedness plan includes steps for ensuring student and staff safety during a disaster. Fire and earthquake drills are conducted on a regular basis throughout the school year. Teachers and aides monitor school grounds before, during, and after school. All visitors must report to the front office, sign in, and obtain a visitor's pass before entering the campus.

The Comprehensive School Safety Plan was developed by the school staff in consultation with local law enforcement to comply with Senate Bill 187 of 1997. The plan provides students and staff a means to ensure a safe and orderly learning environment. Components of the Comprehensive School Safety Plan include child abuse reporting procedures, teacher notification of dangerous pupils procedures, disaster response procedures, procedures for safe ingress and egress from school, sexual harassment policy, and dress code policy. Muir reviews the plan annually; the plan was last updated and shared with school staff in October 2003. An updated copy of the plan is available to the public at the school and at the district office.

Expenditures & Services Funded

For the 2003-04 school year (the most recent year for which state comparison data is available), the District spent an average of \$6,639 to educate each student (based on 2003-04 audited financial statements). The figures shown in the table below reflect the direct cost of educational services, per ADA, excluding food services, facilities acquisition and construction, and certain other expenditures. This calculation is required by law annually and compared with other districts statewide.

In addition to general fund state funding, the District receives state and federal categorical funding for special programs. For the 2003-04 school year, the district received approximately \$2,166 per student in federal and state aid for the following categorical, special education, and support programs:

Current Expense of Education Per Student*		
2003-04		
	Statewide Average	
Glendale Unified	All Unified School Districts	All Districts
\$6,639	\$6,987	\$6,919
Note: The California Department of Education does not release audited financial results until the spring of the following fiscal year. In order to provide valid, comparative data, all districts throughout the State use only audited J-200 financial information to comply with SARC reporting requirements.		
*Ed-Data and California Department of Education, School Fiscal Services Division - J-200 Reports.		

- Title I
- Special Education
- Drug/Alcohol/Tobacco Education
- Vocational & Applied Technology
- Gifted & Talented Pupils
- Home-to-School Transportation
- School Improvement Program
- Economic Impact Aid
- Instructional Materials
- Tenth Grade Counseling
- Educational Technology Assistance Grants
- Year-Round School Incentive
- Class Size Reduction
- Peer Assistance and Review

CAT/6 Norm Referenced Test

2004-05

% At or Above 50th Percentile

Subject Area	Reading								Math																					
	2 03	2 04	2 05	3 03	3 04	3 05	4 03	4 04	4 05	5 03	5 04	5 05	6 03	6 04	6 05	2 03	2 04	2 05	3 03	3 04	3 05	4 03	4 04	4 05	5 03	5 04	5 05	6 03	6 04	6 05
All Students																														
Muir Elementary	49	46		22	23		27	29		32	34		45	45		64	59		53	55		45	50		49	49		61	63	
GUSD	52	54		39	40		44	45		45	50		57	59		62	66		64	63		62	59		62	67		72	72	
California	46	47		34	35		35	36		40	41		45	46		57	59		52	54		48	49		49	50		51	53	
Subgroups																														
Gender																														
Females	55	52		21	26		30	33		33	35		57	53		65	58		49	54		40	51		52	44		67	66	
Males	42	41		22	20		24	27		31	33		33	39		62	59		57	56		51	50		47	54		55	61	
Socioeconomic Status																														
Non SED	59	53		33	28		50	41		33	41		56	50		69	66		70	47		55	72		54	52		64	67	
SED^	47	44		19	22		20	27		32	32		43	44		63	56		50	57		42	45		48	48		61	62	
Language Fluency																														
English Learners	46	43		15	9		10	8		9	10		14	19		63	56		47	38		28	27		32	18		29	48	
Non English Learners	65	58		44	41		53	58		61	44		64	53		69	67		78	75		69	82		71	60		80	68	
Special Programs																														
ESEA Title 1 Targeted																														
Indian Education																														
Migrant Education																														
Special Education	*	*		*	*		*	8		25	7		*	0		*	*		*	*		*	8		31	20		*	9	
Title 1	49	46		22	23		27	29		32	34		45	45		64	59		54	55		45	50		49	49		61	63	
Ethnicity																														
African American	*	*		*	*		*	*		*	*		*	*		*	*		*	*		*	*		*	*		*	*	
American Indian	*									*	*					*									*	*				
Asian	*	63		*	*		38	*		*	*		57	*		*	75		*	*		62	*		*	*		57	*	
Caucasian	48	52		18	19		26	24		26	36		46	49		63	59		56	58		49	47		55	54		67	69	
Filipino	69	31		45	30		55	55		83	54		73	71		81	62		91	60		55	82		58	77		64	86	
Hispanic or Latino	39	33		21	22		22	34		26	25		34	27		53	50		42	42		31	50		29	32		47	35	
Pacific Islander							*			*	*		*	*					*			*			*	*		*	*	

† R-FEP - Redesignated – Fluent English Proficient

^SED - Socioeconomically Disadvantaged

Scores are not disclosed when fewer than 10 students are tested in a grade level and/or subgroup.

California Standards Test (CST)

2002, 2003, 2004

Combined % of Students Scoring at Proficient and Advanced Levels

Muir Elementary

Subject Year	Language Arts			Math Standards			Science (5th)		
	02	03	04	02	03	04	02	03	04
Second Grade									
All Students	26	38	34	43	58	56			
Females	26	39	43	42	52	57			
Males	26	36	26	43	64	55			
English Learners	21	35	29	36	54	52			
Non English Learners	43	50	52	68	73	72			
R-FEP†	**	*	*	**	*	*			
SED^	23	35	29	38	56	52			
Non SED	33	52	49	56	62	68			
Title 1		38	34		58	56			
Special Education		*	*		*	*			
African American	**	*	*	**	*	*			
American Indian		*			*				
Asian	**	*	59	**	*	81			
Caucasian	23	35	37	43	55	63			
Filipino	**	63	31	**	63	46			
Hispanic or Latino	22	29	19	35	53	38			
Third Grade									
All Students	24	27	28	36	47	47			
Females	22	24	34	30	43	48			
Males	25	29	21	43	49	44			
English Learners	19	18	7	33	42	30			
Non English Learners	52	58	52	49	67	65			
R-FEP†	**	*	66	**	*	81			
SED^	21	24	26	35	43	47			
Non SED	33	39	34	40	64	44			
Title 1		27	28		47	46			
Special Education		*	*		*	*			
African American	**	*	*	**	*	*			
American Indian	**			**					
Asian	42	*	*	58	*	*			
Caucasian	27	23	28	43	49	46			
Filipino	**	45	35	**	73	55			
Hispanic or Latino	14	27	17	19	33	33			
Pacific Islander	**			**					
Fourth Grade									
All Students	28	37	31	39	50	46			
Females	29	38	34	40	48	52			
Males	27	36	29	38	53	42			
English Learners	10	17	8	27	34	23			
Non English Learners	63	65	62	61	74	77			
R-FEP†	65	71	73	68	84	85			
SED^	27	33	27	39	50	44			
Non SED	31	50	47	38	52	56			
Title 1		37	31		50	46			
Special Education		*	8		*	0			
African American	**	*	*	**	*	*			
American Indian	**			**					

Asian	**	54	*	**	62	*		
Caucasian		22	35	28	44	58	43	
Filipino		58	55	55	67	82	73	
Hispanic or Latino		25	32	29	17	31	43	
Pacific Islander			*			*		
Fifth Grade								
All Students		26	35	41	37	40	47	18
Females		34	39	41	40	44	46	15
Males		17	30	41	34	37	47	21
English Learners		5	10	10	14	21	24	6
Non English Learners		45	64	53	59	64	55	23
R-FEP†		46	68	55	63	68	57	22
SED^		22	34	39	33	39	46	15
Non SED		37	35	49	46	43	49	30
Title 1			34	41		40	46	18
Special Education			17	7		23	13	0
African American			*	*		*	*	*
American Indian			*	*		*	*	*
Asian		31	*	64	38	*	55	*
Caucasian		24	34	44	37	44	55	18
Filipino		50	75	62	50	75	62	31
Hispanic or Latino		21	19	29	33	19	29	14
Pacific Islander			*	*		*	*	*
Sixth Grade								
All Students		26	36	33	37	49	46	
Females		33	46	42	42	58	49	
Males		19	26	26	33	38	43	
English Learners		2	8	7	14	18	29	
Non English Learners		50	53	41	62	66	51	
R-FEP†		52	52	41	69	67	53	
SED^		25	34	32	36	47	46	
Non SED		28	44	36	41	53	46	
Title 1			36	33		48	46	
Special Education			*	0		*	9	
African American	**			*	**		*	
Asian	**		64	*	**	57	*	
Caucasian		21	38	32	38	54	51	
Filipino		47	45	86	53	55	64	
Hispanic or Latino		21	18	19	25	26	21	
Pacific Islander			*	*		*	*	
† R-FEP - Redesignated – Fluent English Proficient								
^SED - Socioeconomically Disadvantaged								
Scores are not disclosed when fewer than 10 students are tested in a grade level and/or subgroup.								
No students tested at grade level.								
**2002 data for Migrant Education, Title I, R-FEP, and ethnic subgroups unavailable from the California Department of Education.								

API School Results								
Base				Growth				
All Students	2001	2002	2003		2002	2003	2004	
Percent Tested	98	98	99	Percent Tested	99	99	100	
API Score	651	680	729	API Growth Score	681	727	731	
Growth Target	7	6	4	Actual Growth	30	47	2	
Statewide Rank	4	5	6	Eligible for Awards	Yes	Yes	No	
Similar Schools Rank	4	5	6	Eligible for II/USP	No	No	No	
Subgroups								
Socioeconomically Disadvantaged								
Base API Score	629	663	717	API Growth Score	662	714	718	
Growth Target	6	5	3	Actual Growth	33	51	1	
African American								
Base API Score				API Growth Score				
Growth Target				Actual Growth				
American Indian								
Base API Score				API Growth Score				
Growth Target				Actual Growth				
Asian								
Base API Score				API Growth Score				
Growth Target				Actual Growth				
Caucasian								
Base API Score	662	690	734	API Growth Score	692	731	735	
Growth Target	6	5	3	Actual Growth	30	41	1	
Filipino								
Base API Score				API Growth Score				
Growth Target				Actual Growth				
Hispanic								
Base API Score	577	615	671	API Growth Score	612	669	666	
Growth Target	6	5	3	Actual Growth	35	54	-5	
Pacific Islander								
Base API Score				API Growth Score				
Growth Target				Actual Growth				
*Schools and subgroups with scores 800 and above have met the statewide target and are expected to maintain that level of achievement.								
Only numerically significant subgroups for each reporting period are required to be presented in this report card. Numerically significant subgroups are comprised of (1) at least 100 students with valid test scores or (2) at least 15% of the school population tested and contains at least 30 students with valid scores.								

Adequate Yearly Progress																
California Standards Test (CST)																
English/Language Arts																
Year Ending Target	Muir Elementary								GUSD							
	Participation Rate				% Proficient & Advanced				Participation Rate				% Proficient & Advanced			
	03		04		03		04		03		04		03		04	
	95%		95%		13.6%		13.6%		95%		95%		12.0%		12.0%	
	Met	%	Met	%	Met	%	Met	%	Met	%	Met	%	Met	%	Met	%
Subgroups																
All Students	Yes	99	Yes	100	Yes	35.2	Yes	34.3	Yes	99	Yes	99	Yes	49.5	Yes	51.1
English Learners	Yes	100	Yes	100	Yes	32.6	Yes	29.6	Yes	98	Yes	99	Yes	38.2	Yes	33.5
SED^	Yes	100	Yes	100	Yes	32.2	Yes	31.0	Yes	98	Yes	99	Yes	33.0	Yes	34.4
Migrant Education			*	100			*	56.2			Yes	99			Yes	72.3
Special Education	*	93	*	100	*	21.8	*	6.1	Yes	98	Yes	99	Yes	23.6	Yes	21.0
African American	*	100	*	100	*	*	*	*	Yes	99	Yes	99	Yes	47.4	Yes	39.8
American Indian	*	100	*	100	*	*	*	*	*	97	*	100	*	34.6	*	31.2
Asian	*	100	*	100	*	57.6	*	56.2	Yes	99	Yes	99	Yes	69.2	Yes	72.3
Filipino	*	100	*	100	*	59.0	*	51.5	Yes	99	Yes	99	Yes	61.0	Yes	60.8
Caucasian	Yes	99	Yes	100	Yes	34.0	Yes	34.5	Yes	99	Yes	99	Yes	51.0	Yes	53.1
Hispanic or Latino	Yes	99	Yes	100	Yes	25.8	Yes	23.6	Yes	99	Yes	99	Yes	31.2	Yes	31.7
Pacific Islander	*	100	*	100	*	*	*	*	*	94	*	100	*	53.3	*	64.0
Math																
Year Ending Target	Muir Elementary								GUSD							
	Participation Rate				% Proficient & Advanced				Participation Rate				% Proficient & Advanced			
	03		04		03		04		03		04		03		04	
	95%		95%		16.0%		16.0%		95%		95%		12.8%		12.8%	
	Met	%	Met	%	Met	%	Met	%	Met	%	Met	%	Met	%	Met	%
Subgroups																
All Students	Yes	99	Yes	99	Yes	49.2	Yes	48.4	Yes	99	Yes	99	Yes	59.5	Yes	60.1
English Learners	Yes	99	Yes	99	Yes	47.4	Yes	45.5	Yes	99	Yes	99	Yes	52.5	Yes	49.1
SED^	Yes	99	Yes	99	Yes	46.9	Yes	46.6	Yes	99	Yes	99	Yes	46.0	Yes	46.3
Migrant Education			*	100			*	74.4			Yes	99			Yes	86.3
Special Education	*	92	*	100	*	27.7	*	8.1	Yes	98	Yes	99	Yes	27.2	Yes	25.2
African American	*	100	*	100	*	*	*	*	Yes	100	Yes	99	Yes	48.8	Yes	43.0
American Indian	*	67	*	100	*	*	*	*	*	94	*	100	*	32.0	*	31.2
Asian	*	100	*	100	*	67.3	*	74.4	Yes	100	Yes	99	Yes	85.3	Yes	86.3
Filipino	*	100	*	100	*	68.8	*	60.9	Yes	99	Yes	99	Yes	67.4	Yes	66.7
Caucasian	Yes	99	Yes	100	Yes	52.8	Yes	51.5	Yes	99	Yes	99	Yes	61.3	Yes	62.1
Hispanic or Latino	Yes	98	Yes	99	Yes	32.3	Yes	32.8	Yes	99	Yes	99	Yes	37.8	Yes	38.8
Pacific Islander	*	100	*	100	*	*	*	*	*	97	*	100	*	74.1	*	60.0
Academic Performance Index (API)																
Target	Muir Elementary								GUSD							
	03				04				03				04			
	Minimum score of 560 or 1 point increase															
	Met	Score	Met	Score	Met	Score	Met	Score	Met	Score	Met	Score	Met	Score	Met	Score
	Yes	727	Yes	732	Yes	767	Yes	779								
Scores																
^SED = Socioeconomically Disadvantaged																
*Only numerically significant subgroups are required to be reported																